



STAFF REPORT
10/11/2023

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Recommend approval of Memorandum of Understanding between for Library Operations at the Coachella Library and Coachella Library Annex between the City of Coachella and County of Riverside.

STAFF RECOMMENDATION:

Recommend approval of Memorandum of Understanding between for Library Operations at the Coachella Library and Coachella Library Annex between the City of Coachella and County of Riverside.

EXECUTIVE SUMMARY:

On June 27, 2018, City Council approved a Memorandum of Understanding (MOU) between the County of Riverside and City of Coachella for library services at the new Coachella Library. The MOU was approved and executed by the County on September 25, 2018. The MOU identifies that the County will operate the Coachella Library for forty (40) hours each week at no cost to the City. Additionally, the MOU identifies that the City provides for all utility expenses and building maintenance needs for the facility (the only exception is internet services which is provided by County to library designated area). The term of this MOU ended on June 30, 2023.

On October 19, 2022, the City of Coachella was notified it was awarded a grant for \$4,568,807 from the California State Library Building Forward Grant Program (CSLBFGP) to renovate and upgrade its Library Annex building. To secure the awarded funds the CSLBFGP requested the City enter into a new MOU with the County to include the Library Annex. In May 2023, the City Council approved an MOU as provided by the County to extend services through June 30, 2028 and provide services to the Library Annex at an estimated cost of \$200,000 for 20 hours per week (this will need to be revisited after the facility is built).

After Council approval, both the County and CSLBFGP requested additional changes to this MOU. Before the Council now is the MOU as recently approved by both County and CSLBFGP for the Coachella Library and future Library Annex. The MOU term is through June 30, 2036. Staff would revisit service options to City Council after additional community outreach is done to discuss services provided by the Library Annex.

The proposed MOU also reflects a change to library hours of operation. Currently, the Coachella Library hours of operations are as follows:

- Monday 10am to 6pm
- Tuesday 10am to 6pm
- Wednesday 12pm to 8pm
- Thursday 10am to 6pm
- Friday Closed
- Saturday 10am to 6pm
- Sunday Closed

The County has requested the Coachella Library hours be adjusted to allow their staff to have two consecutive days off. The proposed new library schedule aligns with the library higher traffic hours of use and still provides 40 hours of programming weekly:

- Monday Closed
- Tuesday 11am to 7pm
- Wednesday 11pm to 7pm
- Thursday 10am to 6pm
- Friday 10am to 6pm
- Saturday 10am to 6pm
- Sunday Closed

FISCAL IMPACT:

None.

Attachment:

Revised MOU