



**STAFF REPORT  
7/10/2024**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize issuance of facility use and special event permits to College of the Desert to host thirteen home games at Rancho Las Flores Park.

**STAFF RECOMMENDATION:**

Authorize issuance of facility use and special event permits to College of the Desert to host thirteen home games at Rancho Las Flores Park.

**EXECUTIVE SUMMARY:**

Due to ongoing construction on College of the Desert’s (COD) soccer fields, COD is in need of alternative facilities to host their home games between September 17, 2024 - November 5, 2024. Due to the regulation size field needed the recommended field location to be considered for COD’s use is Rancho Las Flores Field 3; COD is agreeable to this facility. The correspondent fees for the requested use include: Facility Use Fee of \$591.00, plus a \$600.00 deposit and standard Special Event Permit Fee of \$25.00; these fees are broken down below in more detail.

		Field Hours	Field Rate/HR \$8.00	Field Subtotal	Light Hours	Lights/HR \$ 18.00	Light Subtotal	
September 17, 2024	4p-7:30p	3.5	\$ 8.00	\$ 28.00	1.25	\$ 18.00	\$ 22.50	
September 20, 2024	3p-9p	6	\$ 8.00	\$ 48.00	2.75	\$ 18.00	\$ 49.50	
September 27, 2024	4-7:30p	3.5	\$ 8.00	\$ 28.00	1.5	\$ 18.00	\$ 27.00	
October 8, 2024	3p-6:30p	3.5	\$ 8.00	\$ 28.00	0.75	\$ 18.00	\$ 13.50	
October 11, 2024	3p-6:30p	3.5	\$ 8.00	\$ 28.00	0.75	\$ 18.00	\$ 13.50	
October 18, 2024	3p-6:30p	3.5	\$ 8.00	\$ 28.00	1	\$ 18.00	\$ 18.00	
October 22, 2024	3p-6:30p	3.5	\$ 8.00	\$ 28.00	1	\$ 18.00	\$ 18.00	
October 25, 2024	3p-6:30p	3.5	\$ 8.00	\$ 28.00	1	\$ 18.00	\$ 18.00	
October 29, 2024	3p-6:30p	3.5	\$ 8.00	\$ 28.00	1	\$ 18.00	\$ 18.00	
November 1, 2024	1p-7p	6	\$ 8.00	\$ 48.00	1.25	\$ 18.00	\$ 22.50	
November 5, 2024	2p-5:30p	3.5	\$ 8.00	\$ 28.00	1.25	\$ 18.00	\$ 22.50	
				\$ 348.00			\$ 243.00	\$ 591.00
							Deposit	\$ 600.00
								\$ 25.00
							<b>Total</b>	<b>\$ 1,191.00</b>

Facility Use Fee  
Deposit  
Special Event Permit

Staff has discussed this requested use with the Coachella Valley Soccer League (CVSL) who are the local youth soccer league in season at the requested time and use all three fields at Rancho Las Flores Park. CVSL is agreeable to the request.

**FISCAL IMPACT:**

Total fees collected for requested use will have a positive fiscal impact of \$616.00.