



**STAFF REPORT**  
**July 10, 2024**

**TO:** Honorable Mayor and City Council Members

**FROM:** Risseth Lora, Public Information Officer  
Carlos Campos, City Attorney, Best Best & Krieger LLP

**SUBJECT:** Adopt Resolution No. 2024-25 Establishing Youth Advisory Commission Compensation

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**STAFF RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 2024 - 25 to establish compensation for members of the Youth Advisory Commission.

**BACKGROUND:**

This staff report presents Resolution No. 2024 - 25, which aims to establish compensation for members of the Youth Advisory Commission in the City of Coachella. The proposed resolution is based on California Government Code Section 53232.1(a), which permits local agencies to provide compensation to advisory body members for meeting attendance. Additionally, Coachella Municipal Code Section 2.26.060(B) allows the City Council to set compensation for commissions through ordinance or resolution.

**ANALYSIS:**

The City of Coachella seeks to acknowledge the valuable insights and advice provided by the Youth Advisory Commission on matters concerning the youth in the community. By instituting reasonable compensation for the members' services, the City Council aims to recognize the time and effort dedicated by commission members.

**OVERVIEW OF RESOLUTION:**

The proposed Resolution includes the following key provisions:

1. **Establishment of Compensation:** Each member of the Youth Advisory Commission will be compensated at a rate of fifty dollars (\$50.00) per scheduled meeting, subject to the presence of a quorum.

2. Attendance Requirement: Eligibility for compensation requires members to attend the entire duration of the scheduled meeting, with partial attendance not qualifying for compensation.
3. Maximum Meetings Compensated: Members will be compensated for a maximum of one (1) meeting per month, with voluntary attendance at additional meetings without compensation.
4. Verification of Attendance: Meeting attendance will be verified by the Secretary of the Youth Advisory Commission or designated staff member to ensure accurate records for establishing a quorum and disbursing compensation.

**IMPLEMENTATION:**

If adopted, the proposed Resolution would go into effect immediately. Youth Advisory Commission members would be eligible for compensation at the next scheduled monthly meeting.

**ENVIRONMENTAL ASSESSMENT:**

The City Council hereby finds and determines that establishing compensation for meeting attendance by Youth Advisory Commission members will not result in direct or indirect physical changes in the environment, and therefore is not a project within the meaning of the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines, section 15378(b)(5).

**FISCAL IMPACT:**

The Youth Advisory Commission consists of ten (10) members who will be compensated \$50.00 per meeting, for up to twelve (12) meetings per year. The annual cost per member could be up to \$600.00. For ten members, the total annual cost to compensate the members of the Youth Advisory Commission could reach \$6,000.00. The expenditure will be drawn from the City’s general fund. The allocation of \$6,000.00 from the General Fund for the compensation of Youth Advisory Commission members is anticipated to be within the current budgetary constraints and aligns with the City’s commitment to invest in youth engagement and advisory processes.

**ATTACHMENT:**

Resolution No. 2024- 25