



STAFF REPORT
3/24/2021

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Department

SUBJECT: Authorize execution of Amendment No. 3 to West Coast Arborist Maintenance Agreement extending their term for one year and increasing compensation by \$450,000.

STAFF RECOMMENDATION:

Authorize execution of Amendment No. 3 to the West Coast Arborist Maintenance Agreement extending their term for one year and increasing compensation by \$450,000.

EXECUTIVE SUMMARY:

The City published a Request for Proposals (RFP) for the Citywide Tree Trimming Maintenance Project No. 050922 for all trees in the Landscape Lighting and Maintenance Districts (LLMD), parks and streets. The RFP closed on May 31, 2022 and was awarded on June 22, 2022 to West Coast Arborist Inc.(WCA), in the amount not to exceed \$450,000 annually. This agreement was amended two times to augment compensation for additional work added to this service agreement for:1) trim and remove vegetation/trees at the newly acquired Hidden Harvest property and 2) installation of 101 trees at Bagdouma Park.

The term of the awarded agreement was July 1, 2022 – June 30, 2024. Staff is recommending authorization to award WCA one additional one year term as allowed by the RFP process, thus extending the term through June 30, 2025. The RFP also allows the unit pricing to be adjusted based on the published consumer pricing index (CPI) increases; the published CPI increase is 2.9%. Staff recommends authorizing the allowable updated pricing for the additional one-year term (attached as Exhibit C). The proposed Amendment No. 3 also reflects an increased compensation, not to exceed \$450,000, for the extended service term.

FISCAL IMPACT:

The recommended action will not have a negative impact on the budget; these funds are budgeted annually in the LLMD, streets and park divisions.

Attachment: Proposed Amendment No. 3