



**STAFF REPORT**  
**7/10/2024**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Resolution No. 2024-23 Initiating Proceedings for the Levy and Collection of Assessments for Landscaping and Lighting District Maintenance District No. 1 through 40, Fiscal Year 2024/2025

Resolution No. 2024-22 Approving the Preliminary Engineer's Report for Levy of Annual Assessments for Fiscal 2024/2025 for the City of Coachella Landscaping and Lighting Maintenance District No. 1 through 40 and Setting a Time and Place for the Public Hearing

---

**STAFF RECOMMENDATION:**

Adopt Resolution No. 2024-23 initiating proceedings for the Levy and Collection of Assessments for Fiscal Year 2024/2025 for the City of Coachella Landscaping and Lighting Maintenance District Number 1 through 40.

Adopt Resolution No. 2024-22 approving the Preliminary Engineer's Report and Set a time and place for the Public Hearing to Levy and Collect Assessments for Fiscal Year 2024/2025 for the City of Coachella Landscaping and Lighting Maintenance District Number 1 through 40.

**EXECUTIVE SUMMARY:**

As per Section 22624 of the Streets and Highway Code, adoption of the resolution Initiating Preparation of an Engineer's Report and Declaring Intention to Levy and Collect Assessments is required on an annual basis. This is the first step to assess the Annual Levy for the Landscape Districts Maintenance charges for Fiscal Year 2024/2025.

A Preliminary Engineer's Report has been prepared, a copy of which is being submitted to the City Council for review. A copy of the Preliminary Engineer's Report is also made available to the Public for review in the City's Public Works Department. It is proposed to schedule a public hearing during the regular City Council meeting of July 24, 2024 at 6:00 p.m. prior to confirmation of proposed assessments.

**FISCAL IMPACT:**

Approval of the assessments will have no adverse impact to the General Fund. The proposed assessments are essential to pay for the required maintenance and improvements of common areas within each District. The revenues and expenditures are accounted for within separate accounts within the 160 fund.

Attachment:

Resolution No. 2024-23 – Initiating Proceedings

Resolution No. 2024-22 – Approving Preliminary Engineer’s Report and Setting Public Hearing  
Preliminary Engineer’s Report