



STAFF REPORT
6/26/2024

TO: Honorable Mayor and City Council Members

FROM: Delia Granados, Deputy City Clerk

SUBJECT: Adopt Resolution No. 2024-26, Calling and Giving Notice of the Holding of a General Municipal Election to be held on Tuesday, November 5, 2024

STAFF RECOMMENDATION:

Adopt a resolution calling for a General Municipal Election to be held on November 5, 2024, for the election of one Mayor, two Council Members, one City Clerk and one City Treasurer; approving Candidate Statement Guidelines and Costs; and requesting consolidation with the Statewide Election to be held on that date.

BACKGROUND:

Pursuant to provisions of the law relating to General Law Cities in the State of California, a General Municipal Election shall be held on November 5, 2024. The following standard resolution has been prepared and is required to be adopted by City Council pursuant to the California Elections Code:

- Calling for and Giving Notice of Election
- Requesting Riverside County Board of Supervisors approve consolidation and provide election services
- Adopt regulations for candidates pertaining to Candidate Statement materials and including estimated costs of Candidate Statements

Pursuant to the requirements of the laws of the State of California relating to General Law Cities, this resolution calls the election for November 5, 2024, for the purpose of electing one Mayor for one two-year term, two Council Members to the City Council for one four-year term each, one City Clerk for one four-year term, and one City Treasurer for one four-year term; ensures ballots are in conformance with State Law; authorizes the City Clerk to prepare election materials as necessary; ensures polling is conducted in conformance with State Law; directs the City Clerk to provide notice of the election; and authorizes expenses to be paid upon presentation of an invoice for said election.

Included in this resolution is a request to the Riverside Board of Supervisors to Consolidate the General Municipal Election with the Statewide General Election, pursuant to Elections Code

Section 10403. In doing so, the City Council authorizes the County of Riverside to canvass the returns and authorizes payment to the County of Riverside for specified election services.

Additionally, pursuant to Elections Code Section 13307 and the Federal Voting Rights Act, this resolution authorizes candidates the option to prepare a Candidate Statement with specific criteria, and provides the estimated cost for translation, handling and printing of each Candidate Statement. As with past elections, each candidate will be required to provide an advance deposit for the estimated cost of the candidate's statement. **The estimate in 2022 was \$600.00. The Riverside County Registrar of Voters has yet to provide an estimate for this year.** Candidates may receive a bill or refund for the difference depending on how many candidates actually file a candidate statement.

The nomination period for the City of Coachella Mayor, City Council, City Clerk, and City Treasurer candidates is Monday, July 15 – Friday, August 9, 2024, during regular business hours. For the duration of the nomination period, City Clerk Office staff furnishes interested persons with all necessary paperwork to run for office (i.e., Nomination Papers, Conflict of Interest, optional Candidate Statement, etc.) as well as information related to State and local campaign disclosure regulations.

FISCAL IMPACT:

Funding for the General Municipal Elections will be included in Fiscal Year 2024/2025 General Fund Budget. The funding will be found in the City Clerk's budget 101-11-112-10-334-000.

RECOMMENDED ALTERNATIVE(S):

Approve Resolution No. 2024-26 calling for a General Municipal Election to be held on November 5, 2024, for the election of one Mayor, two Council Members, one City Clerk, and one City Treasurer; approving Candidate Statement Guidelines and Costs; and requesting consolidation with the Statewide Election to be held on that date.

Attachment: Resolution No. 2024-26