



STAFF REPORT
6/24/2026

TO: Honorable Mayor and City Council Members

FROM: Gustavo Romo, City Manager

PREPARED BY: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Storm Drain Maintenance Services Agreement with Tri-Star Contracting II, in the amount not to exceed \$225,000.00 for Storm Drain Maintenance Services for Streets, Parks, Facilities, and Outlets, Project No. PW 2026-04.

STAFF RECOMMENDATION:

Authorize City Manager to execute a Storm Drain Maintenance Services Agreement with Tri-Star Contracting II, in the amount not to exceed \$225,000.00 for Storm Drain Maintenance Services for Streets, Parks, Facilities, and Outlets, Project No. PW 2026-04, subject to reasonable and acceptable minor modifications as approval to form by City Attorney.

EXECUTIVE SUMMARY:

The City published a Request for Proposals (“RFP”) for Storm Drain Maintenance Services for Streets, Parks, Facilities, and Outlets, Project No. PW 2026-04 in May 2026. This RFP closed on June 11, 2026 and the City received Three proposals. Of the proposals that were received, Three proposals were responsive and evaluated based on the criteria described below. As included in the RFP, the selection criteria used to identify the most qualified Proposer was based upon the highest scoring proposer; scoring was completed based upon a four-member staff selection panel. Each panelist member scored all responsive proposals received per the evaluation criteria established in the RFP:

Proposal Rating Criteria (Total Possible Score of 100)

- Contractor Information – 30 Points
- References – 15 Points
- Proposed Facilities, Equipment, Materials, and Staffing Schedule – 25 Points
- Cost Proposal – 25 Points
- Completeness, Thoroughness, Clarity, and Neatness of Proposal – 5 Points

Based on the selection criteria the proposer selected was Tri-Star Contracting II. The scores for each proposer are reflected below:

<u>Criteria</u>	<u>Possible Points</u>	<u>CV Pipeline</u>	<u>Tri-Star</u>	<u>Downstream</u>
1. Contractor Information (Including References)	30	25	25	22.5
2. References	15	12.3	13.8	11.3
3. Proposed Facilities, Equipment, Materials, and Staffing Schedule	25	20.8	21.8	17.5
4. Cost Proposal	25	25	22.8	17
5. Completeness, Thoroughness, Clarity, and Neatness of Proposal	5	3.3	3.5	4.5
TOTAL SCORE (To be tallied by project manager)	100	86.4	86.8	72.8

Staff recommends award of the Storm Drain Maintenance agreement in an amount not to exceed \$ 225,000 (three-year term) to Tri-Star Contracting II.; the recommended award amount is the three-year contract amount of \$75,000 per year. The term for the proposed agreement is from July 1, 2026 – June 30, 2029.

FISCAL IMPACT:

No fiscal impact. The storm drain maintenance services have been included in the FY 26/27 budget.

ATTACHMENTS:

1. Maintenance Service Agreement
2. Tri-Star Contracting II Proposal