

# Public Works Department

## 2023 Fourth Quarter Report



TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: January 17, 2024

SUBJECT: Quarterly Report

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### **Departmental Mission:**

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

### **Executive Summary:**

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between October 2023 to December 2023.

	Quantity
<b><u>Streets Division</u></b>	
Illegal Dumping	87
Homeless Camps	5
Training	2
Other Dept. Assists	8
Potholes	681
Patch service cuts	17
Sidewalk Repair	10 yards
Street Sign Main.	56 repairs
Street Light/New install Repair/Electrical wire installation	62 Repairs
Street Striping legends, stops/stop bars & bumps	None

	145 (145 Legends) (78 Gallons)
Traffic Control	6 jobs
Call outs	15
Weed Abatement	6 Weed Abatement 3 Grading Jobs Weed Control Spraying Program - Round-up 220 gallons
Special events	14
Streetlight Decor	32

<b>Facility Use Permits</b>	126 permits (Library, Community Center & Upstairs Conference room)
<b>Overseeding /Fertilization</b>	350 (50lbs) bags of Ammonium Sulfate 21.0.0 (7 pallets of fertilizer) 276 tons of mulch top soil application for turf areas
<b>Park Lighting Holiday Lighting</b>	66 Fixture Repairs & Relamping 2,200 linear feet of Holiday Lights Installed
<b>Sprinkler/Irrigation Repairs</b>	51 Heads replaced due to leaking or broken. 14 Valves 1 Main Lines; 60 drip heads replaced
<b>Tree/Plant Replacement</b>	120 pallets of seasonal flowers (6 <sup>th</sup> Street, La Colonia, Tierra del Sol, Paloma Estates) Tree Trimming = 425 trees ( thinning canopy and reducing height by 25%)
<b><u>Building Maintenance</u></b>	
<b>HVAC Systems Serviced / Repaired</b>	5
<b>Building Repairs</b>	23
<b>Floor Maintenance</b>	15,000 sq feet flooring deep cleaning