



STAFF REPORT
1/24/2024

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Approve vehicle leases for FY 2023/24 with Enterprise Fleet Management Inc.

SPECIFICS:

- Approve vehicle surplus listing and replacement for 2023/2024.
- Authorize the City Manager to approve the Lease Rate Quotes for: seven (7) Ford F-150 units, two (2) Ford Escapes, one (1) Toyota Camry sedan and one (1) Passenger Van from Enterprise Fleet Management, Inc.
- Authorize FY 23/24 appropriation of \$160,329.20 for safety lighting and lease payments of 11 (eleven) new units.

STAFF RECOMMENDATION:

It is recommended that the City Council:

- Approve vehicle surplus listing and replacement for 2023/2024.
- Authorize the City Manager to approve a Lease Rate Quote for lease of seven (7) Ford F-150 units, two (2) Ford Escapes, one (1) Toyota Camry sedan and one (1) Ford Transit-350 Passenger Van from Enterprise Fleet Management, Inc.
- Authorize FY 23/24 appropriation of \$160,329.20 for safety lighting and lease payments of 11 (eleven) new units.

BACKGROUND:

The City maintains a fleet of vehicles and equipment for use by various City departments, which include light, medium and heavy-duty vehicles. Prior to 2019, the City of Coachella has historically purchased and owned all fleet vehicles and equipment. Since 2020, the City of Coachella has leased its light duty vehicles to decrease the average age of these units; in 2018 the average age of these units was 13 years.

Today the average age of the City's fleet is 6 years. This positive change in the reduced age of the City's fleet is due to the City Council's decision, in February 2020, to surplus and replace eleven/twelve units annually through a Master Equity Lease Agreement with Enterprise Fleet Management (EFM).

DISCUSSION/ANALYSIS:

This is the fourth year of this program, staff is recommending the following units be surplus:

Vehicle #	Year	Make	Model	VIN
23A	2014	Ford	F150	1FTFX1CF7EKD69659
46	2015	Ford	F250	1FT7X2A68FED69659
59	2015	Ford	F250	1FT7X2A64FED69660
75	2017	Ford	F250	1FT7X2A64HEE20478
72	2017	Ford	F250	1FT7X2A66HEE20479
78	2015	Ford	F150	1FTEX1C80FkE78120
4	2007	Honda	Civic	1HGFA46557L000457
35	2007	Honda	Civic	1HGFA46507L000446

The above noted vehicle replacements for FY 23/24 are based on vehicle age and mileage. To maintain a standardized fleet staff recommends replacement units listed above and new leases for the below units:

- seven (7) 2024 Ford F-150XL 4x4 SuperCab units; monthly cost per unit with maintenance \$884.39;
- two (2) Ford Escapes; monthly cost per unit with maintenance \$666.16;
- one (1) Toyota Camry Sedan; monthly cost per unit with maintenance \$602.92;
- one (1) Ford Transit- 350 Passenger Van; monthly cost per unit with maintenance \$1,068.13.

FISCAL IMPACT:

The 2023/24 fiscal impact for leasing these additional eleven (11) new units from Enterprise Fleet Management is \$110,329.20. The total cost to install needed safety equipment to required units is \$50,000. Staff is requesting an appropriation of \$160,329.20 to lease and appropriately outfit the identified equipment.

Attachments:

Lease Rate Quotes

- Ford F-150XL 4x4
- Ford Escape
- Toyota Camry
- Ford Transit Van 350 Passenger Van