



STAFF REPORT
1/24/2024

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Authorize City Manager to approve park shade award proposals with USA Shade and appropriate funds to allow for award totaling \$158,757.40 from unallocated general funds to the parks division.

STAFF RECOMMENDATION:

Authorize City Manager to approve park shade award proposals with USA Shade and appropriate funds to allow for award totaling \$158,757.40 from unallocated general funds to the parks division.

EXECUTIVE SUMMARY:

As a result of the summer storms many of shade fabrics in various parks were damaged; two (2) at Shady Lane Park, five (5) at Bagdouma Park, three (3) at Dateland Park. the city roadway shoulders experienced erosion. Staff has solicited pricing for replacement of these fabric panels damaged by the storms and the total cost to replace all ten (10) structures damaged is \$158,757.40. As per the City's Purchasing Procedures and Regulations all purchases in excess of \$25,000 require City Council approval and completion of a formal bid process. A cooperative purchasing agency (Sourcewell) has completed a formal bid process and awarded the bid to USA Shade the shade replacement services required at these locations. Staff is recommending authorizing the City Manager to sign and award the attached proposals to allow for the procurement and installation of these fabric shade panels.

FISCAL IMPACT:

Staff is requesting an allocation of \$158,757.40 from unallocated general funds to the park division, for the fabric replacement panels. These funds will be eligible for reimbursement through the FEMA Public Assistance Grant Program (process is ongoing).

Attachments:

Proposals