



CITY OF CLEWISTON

PLANNING BOARD MEETING AGENDA

July 29, 2025, at 05:00 PM

City Hall Commission Chambers – 115 W Ventura Ave

Planning Board:

Caroline Bentancor, Board Member

Haitham Kaki, Board Member

Greg Thompson, Board Member

Luis Vallejo, Board Member

Eddie Vazquez, Board Member

Planning Board Staff:

Danny Williams, City Manager

Kaylee Tuck, City Attorney

Christopher Cooper, Building Official

Lakisha Burch, City Clerk (Acting Planning Board Clerk)

PLANNING BOARD AGENDA ITEMS:

CALL TO ORDER

Acting Planning Board Clerk Burch called the meeting to order at 5:10 p.m.

ROLL CALL

Board Members Bentancor, Kaki, Thompson, Vallejo, and Vazquez. City Attorney Kaylee Tuck, Building Official Christopher Cooper, and Acting Planning Board Clerk Lakisha Burch.

ADDITION, DELETIONS, AND MODIFICATIONS

There were no additions, deletions and modifications.

PUBLIC COMMENTS

There were no public comments.

PLANNING BOARD AGENDA

1. Selection of Chair of the Planning Board.

Motion was made by Board Member Kaki and seconded by Board Member Vallejo to select Greg Thompson Chair of the Planning Board; it was voted as follows: Ayes: Board Member Bentancor, Kaki, Thompson, Vallejo, and Vazquez. Motion passed unanimously.

2. Selection of Vice Chair of the Planning Board.

Motion was made by Board Member Vallejo and seconded by Chair Thompson to select Haitham Kaki, Vice Chair of the Planning Board; it was voted as follows: Ayes: Chair Thompson, Board Members Bentancor, Kaki, Vallejo, and Vazquez. Motion passed unanimously.

3. Approval of Meeting Minutes.

There was a consensus to hold off on approving the last Planning Board meeting minutes until the Clerk investigates the matter.

4. Introduction of the new Building Official.

Building Official Cooper gave a summary of his professional resume.

DISCUSSION

5. Discussion and direction on Commercial Modules.

Building Official Cooper presented the item to the Planning Board regarding Commercial Modulares referring to the ones located on 208 Dean Duff Avenue. He stated that he has met with Contractor, Pastor, and Project Manager. There was discussion among the board where they asked questions such as who approved of the permit, in which the Permit Clerk responded. If a modular is moved twice, if it can get insured, in which Mr. Cooper responded. The board also stated that the church needs to be held to the same standards as a commercial or residential building must.

The consensus of the Planning Board was to violate it due to not having sufficient permits, to let the Special Margistrate back the decision, bring back the Planning Board and follow the Attorney's suggestions.

CITY STAFF COMMENTS

No comments from staff.

BOARD MEMBER COMMENTS

No comments from the board.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:54 p.m.