



Agenda Item Memorandum

TO:	City Commission of the City of Clewiston
FROM:	Lynne Mila, Director of Operations
VIA:	Danny Williams, City Manager
DATE:	September 15, 2025
SUBJECT:	Consideration of approval of Resolution 2025-50

Background:

Resolution 2025-50 accepts the proposal for ground maintenance services from Cross Training Ministries, Inc. and approves the 2026 Grounds Maintenance Contract between the City of Clewiston and Cross Training Ministries, Inc.

Recommendation:

Staff recommends approval of Resolution 2025-50

Attachments:

1. Affidavit of Publication
2. Bid tabulation
3. Resolution 2025-50
4. 2026 Grounds Maintenance Contract



Proof of Publication

9/9/2025

STATE OF FLORIDA:
COUNTY OF HENDRY:

Before the undersigned authority personally appeared **Katrina Elsken Muros**, who on oath says that she is **Editor in Chief of the Lake Okeechobee News**, a weekly newspaper published in **Hendry County, Florida**; that the attached copy of advertisement, being a **Public Notice** in the matter of

Public Notice

in the **20th Judicial District of the Circuit Court of Hendry County, Florida**, was published in said newspaper in the issues of or by publication on the newspaper's website, if authorized, on

LAKO: 9/3/2025, 9/4/2025, 9/5/2025, 9/6/2025,
9/7/2025, 9/8/2025, 9/9/2025

LON: 9/3/2025

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.

Katrina Elsken Muros

Sworn to and subscribed before me by means of
Physical Presence ☒ Online Notarization
physical presence or online notarization, this
9/9/2025



City of Clewiston RFP No. 2025-007 Grounds Maintenance Area A and B

The City of Clewiston will receive sealed proposals until 2:00 p.m., local time, on Friday, September 12, 2025, at Clewiston City Hall, 115 West Ventura Avenue, Clewiston, FL 33440. At this time and place, the proposals will be opened and read aloud. The proposals submitted are for 2026 GROUNDS MAINTENANCE CONTRACT AREA "A" and AREA "B" in the City of Clewiston. All materials furnished and all work performed shall be in accordance with the specifications pertaining thereto, which may be examined at Clewiston City Hall, 115 West Ventura Avenue, Clewiston, FL 33440, telephone 863-983-1484. Each proposal must be in a sealed envelope and clearly marked "2026 Grounds Maintenance Contract Area A" and "2026 Grounds Maintenance Contract Area B". This contract is for a twelve (12) month period, but upon agreement by the City and Contractor, may be extended in twelve (12) month increments not to exceed twenty-four (24) months. Proposals may be mailed or hand delivered to Fransheska Berrios, City Clerk, 115 West Ventura Avenue, Clewiston, FL 33440. No responsibility shall be attached to any officers for the premature opening of a proposal not properly addressed and identified. The City of Clewiston reserves the right to hold all proposals for sixty (60) days and to reject any and all proposals, with or without cause, to waive technical errors and informalities, or to accept the proposal that in its judgment best serves the City.
29249 LON 9/3/2025

Name	CITY OF CLEWISTON
Order Number	29249
Ordered By	Fransheska Berrios
Order Date	8/27/2025
Description	RFP No. 2025-07
Number Issues	8
Pub Count	2
First Issue	9/3/2025
Last Issue	9/9/2025
Publications	Lake Okeechobee News, LakeONews.com

CITY OF CLEWISTON
115 West Ventura Avenue
Clewiston, Florida 33440

TABULATION

2026 Grounds Maintenance Contract - Area A
September 12th @ 2:00 PM

No.	Bidder	Amount - Area A
1.	CROSS TRAINING MIN. INC.	94,800.00
2.	RODRIGUEZ LAWN CARE	92,400 / NO EQUIPMENT ON CREW LIST PROVIDED
3.	T+M FAMILY	"A" \$114,000 "B" \$105,000
4.	PRESTIGE CLEANING CO	\$216,172

CITY OF CLEWISTON
115 West Ventura Avenue
Clewiston, Florida 33440

TABULATION

2026 Grounds Maintenance Contract - Area B
September 12th @ 2:00 PM

No.	Bidder	Amount - Area B
1.	CROSS MAINTENANCE MIN, INC	\$ 74,400
2.	RODRIGUEZ LAWN CARE, LLC	\$ 73,200
3.		
4.	PRESTIGE CLEANING CO, LLC	\$ 102,172

CITY OF CLEWISTON

RESOLUTION NO. 2025-50

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, APPROVING AN AGREEMENT FOR GROUNDS MAINTENANCE CONTRACT BETWEEN THE CITY OF CLEWISTON AND CROSS TRAINING MINISTRIES, INC ; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.

WHEREAS, the City of Clewiston ("City") finds that it is in the best interest of the City of Clewiston to approve an agreement for 2026 Ground Maintenance Contract with Cross Training Ministries, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, THAT:

SECTION 1. The foregoing "WHEREAS" clause is hereby ratified and confirmed as being true and correct and is hereby made a specific part of this Resolution.

SECTION 2. The City Commission of the City of Clewiston approves the Agreement for Ground Maintenance services between the City of Clewiston and Cross Training Ministries, Inc. attached hereto and incorporated herein as Exhibit "A", and authorizes the appropriate City Officials to execute same.

SECTION 3. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

SECTION 4. If any clause, section, other part, or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 5. This Resolution shall become effective immediately upon its passage and adoption.

Resolution 2025-50

Commissioner _____ offered the foregoing resolution.
Commissioner seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND APPROVED by the City Commission of the City of Clewiston
this ____ day of _____, 2025.

ATTEST:

CITY OF CLEWISTON, FLORIDA

Fransheska Berrios, City Clerk

James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Kaylee Tuck, City Attorney

EXHIBIT A

2026 Grounds Maintenance Contract

By this contract made and entered into by the CITY OF CLEWISTON, FLORIDA, a municipal corporation, whose mailing address is 115 West Ventura Avenue, Clewiston, Florida 33440 (hereinafter referred to as "the City"), and Cross Training Ministries, Inc., whose mailing address is Post Office Box 2139, Clewiston, Florida 33440 (hereinafter referred to as "the Contractor"), the City and the Contractor (together hereinafter referred to as "the Parties") mutually agree and set their seals, as follows:

1. Purpose of Agreement

The City has provided a Request for Bids to contractors and has received sealed bids for complete ground maintenance, including but not limited to, lawn care and landscape maintenance at certain specified locations. The purpose of this agreement is to set forth the terms and conditions for the award of this contract to the Contractor to perform those services in accordance with the TECHNICAL SPECIFICATIONS attached hereto and incorporated as an integral component of this agreement. The services are to be provided on the areas identified as Area "A" and "B" which are attached hereto and incorporated as an integral component of this agreement.

2. Initial Term of Agreement

Except as hereafter provided, this agreement shall commence on _____, 2025, and shall end on _____, 2026.

3. Renewal of Contract and Subsequent Terms

The contract term, inclusive of all other terms and conditions provided herein, may be extended beyond the Initial Term for up to two (2) additional annual terms, provided the Contractor requests and the City Manager grants in writing an extension for an additional annual term(s). In no event shall the terms and conditions of this agreement last beyond _____, 2028.

4. Termination of Contract – Without Cause

Either party may terminate the contract at any time without cause by giving a sixty (60) day written notice.

5. Termination of Contract – With Cause

Either party may terminate this contract at any time if there is cause, provided proper notification is given as described in Section 8 below. Cause includes, but is not limited to: nonperformance of any obligation of this contract; breach of a material term of this contract; non-payment of any amount payable under this contract within 30 days of invoice presentation, except for nonperformance; a material violation of law; or the contractor's filing for relief under the Bankruptcy code or seeking the appointment of a receiver or trustee.

EXHIBIT A

6. Obligations of the Contractor

Throughout the term(s) of the agreement, the Contractor shall:

- A.** Perform all obligations pursuant to this contract limited to obtaining and maintaining in effect all applicable licenses, permits, and Workers' Compensation Insurance as required by law.
- B.** Maintain throughout the term(s) of the contract a general public liability insurance policy having limits of at least \$1,000,000 each Occurrence/\$2,000,000 General Aggregate, and property damage insurance of not less than \$100,000, which policy or policies must also name the City as co-insured. Contractor must provide the City with a certificate evidencing such insurance within three (3) business days after the execution of this contract, which certificate shall contain a provision that the coverage cannot be canceled without sixty (60) days prior written notice to the City.
- C.** Provide all of the necessary personnel, equipment, supplies, fuel, and materials to perform all of the maintenance services specified in this contract, and to perform all of those services in a professional, neat, and timely manner.
- D.** Provide the City with a copy of a detailed listing of all personnel and a detailed inventory of all equipment necessary to demonstrate that the Contractor can adequately perform the contract. The contractor shall specify whether the equipment is currently owned or if the equipment is to be purchased or leased. That listing and inventory are attached hereto and incorporated as an integral component of this agreement.
- E.** Maintain all equipment used in performing the contract in good working condition and neat in appearance with all safety guards in place.
- F.** Perform all of the obligations of Contractor pursuant to this agreement to the reasonable satisfaction of the City Manager of the City, or his expressly appointed designee.
- G.** By the 7th day of each calendar month during the term(s) of the contract deliver to the Public Works Director of the City, or his expressly appointed designee, a statement of the services provided by Contractor during the preceding calendar month.
- H.** This contract requires 52 weeks of service per year.

7. Obligations of the City

Throughout the term of the agreement, the City shall:

- A.** Through its City Manager, or his expressly appointed designee, communicate with contractor any and all unacceptable work or violations of the contract in a verbal or written manner.

EXHIBIT A

- B.** On or before the 15th day of the month following the month just ended pay to Contractor \$ _____ for the work performed by Contractor during the month just ended.

8. Public Records

Contractor shall comply with Florida public records laws and, in accordance with s.119.0701 F.S., shall specifically:

- A.** Keep and maintain public records required by the City to perform the service.
- B.** Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in F.S. Chapter 119 or as otherwise provided by law.
- C.** Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City.
- D.** Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF THE PUBLIC RECORDS AT 863-983-1484, FRANSHESKA.BERRIOS@CLEWISTON-FL.GOV, 115 WEST VENTURA AVENUE, CLEWISTON, FL 33440.

9. Notices

Any notices provided herein shall be deemed validly given when hand delivered or when sent by U.S. Mail to the addresses appearing at the beginning of this contract (or such other address as may be specified by either party to the other by written notice).

10. Miscellaneous

This document contains the entire understanding of the parties concerning the subject matter hereof and shall not be amended, except in writing executed with the same formality as this agreement. This contract shall be interpreted pursuant to Florida law and the venue for any interpretation or enforcement shall be in Hendry County, Florida.

EXHIBIT A

IN WITNESS WHEREOF, the parties have signed this agreement or caused their duly authorized officers to affix their hands and seals on the day and year indicated herewith.

ATTEST:

CITY OF CLEWISTON

By: _____
James Pittman, Mayor Date

Fransheska Berrios, City Clerk

(Seal)

Cross Training Ministries, Inc.

By: _____
(Printed name and title) Date

2026 Grounds Maintenance Contract

MAINTENANCE LOCATIONS

Areas "A" – (MAP ATTACHED)

Refer to the Green Color coded street map.

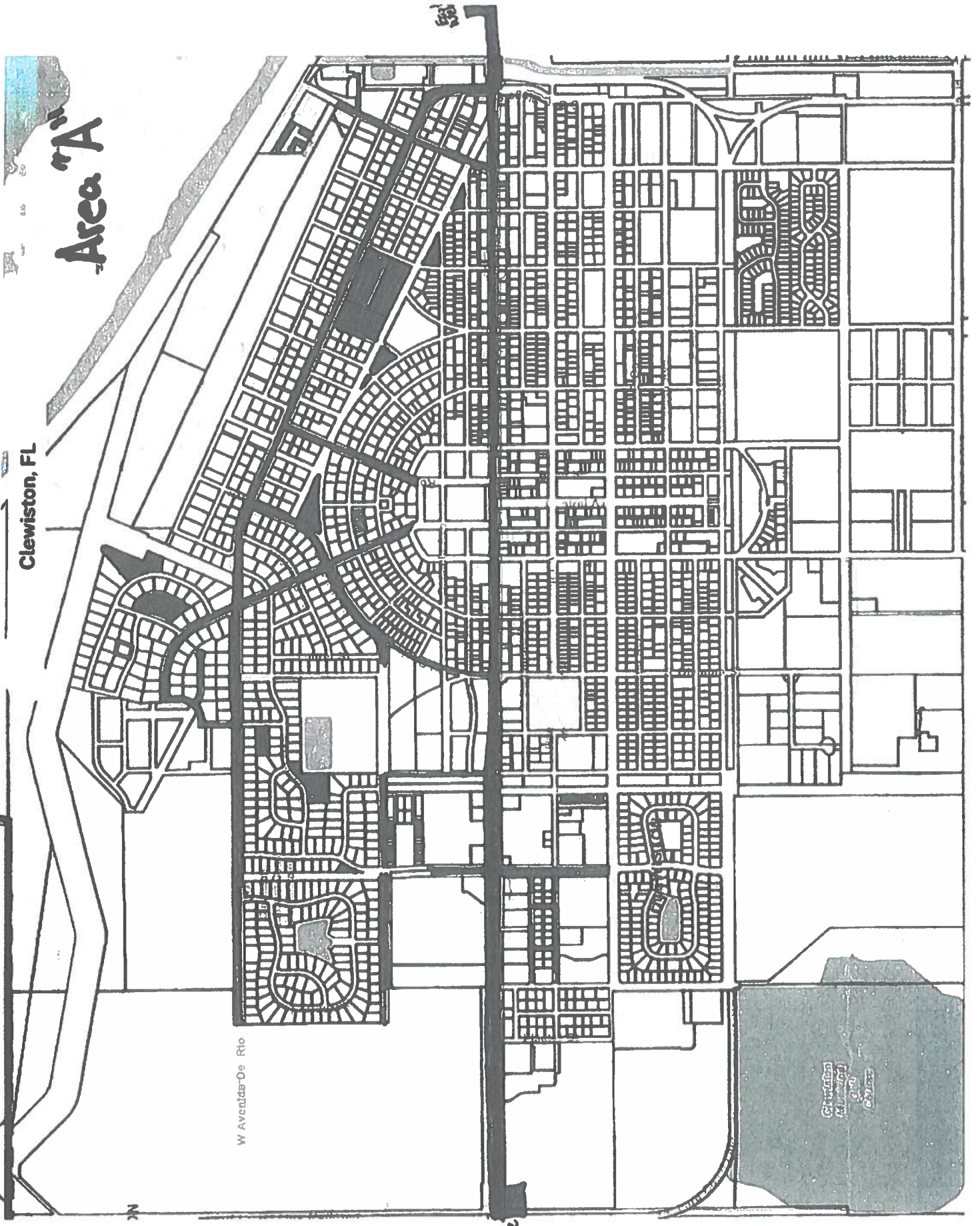
Rights of Way & Median and Facilities:	
<i>Location</i>	<i>Description</i>
1. North Francisco Street	Hoover Dyke Rd. to US-27
2. Royal Palm Avenue (median only)	Balboa to Avenida Del Rio
3. Ponce De Leon (median only)	Balboa to Banyan
4. Banyan	Ponce Del Leon to Avenida Del Rio
5. W.C. Owen Avenue	Pasadena to US-27
6. Berner Rd. (right of away & median)	Alverde to Walmart entrance
7. Merchant Square (right of way only)	West Ventura & San Luiz
8. Canal # 2 (Avenida Del Rio)	Flat Only
9. Canal #3 (Caribbean & Circle)	Flat Only
10. Circle Drive	US-27 to Football Stadium
11. Canal #6 (San Diego)	Avenida Del Rio to US-27 (flat only)
12. North Lopez	US-27 to Caribbean
13. US-27 (right of way & median)	Old 27 to West city limit
14. Welcome Signs	US-27 East & West
15. Green Space 144, 145, 146	Rights-of-way only (border of 10 Acre field)
Parks & Green Spaces:	
16. 10 Acre Field	E. Esperanza Ave & San Juan St.
17. Green Space 121	Esperanza & Pasadena
18. Green Space 122	Esperanza & Osceola
19. Green Space	Circle & San Pedro
20. Green Space Tip at 124	Esperanza & Circle
21. Green Space	Circle Drive/ Magnolia/ Esperanza
22. Green Space	Banyan
23. Ridgewood Park & Green Spaces (2)	Ridgewood Subdivision
24. Saginaw Park & Green Space	Saginaw & Ridgeview Circle
25. Green Space	Berner & Lopez



Area "A"

Clewiston, FL

W Avenida Os Rio



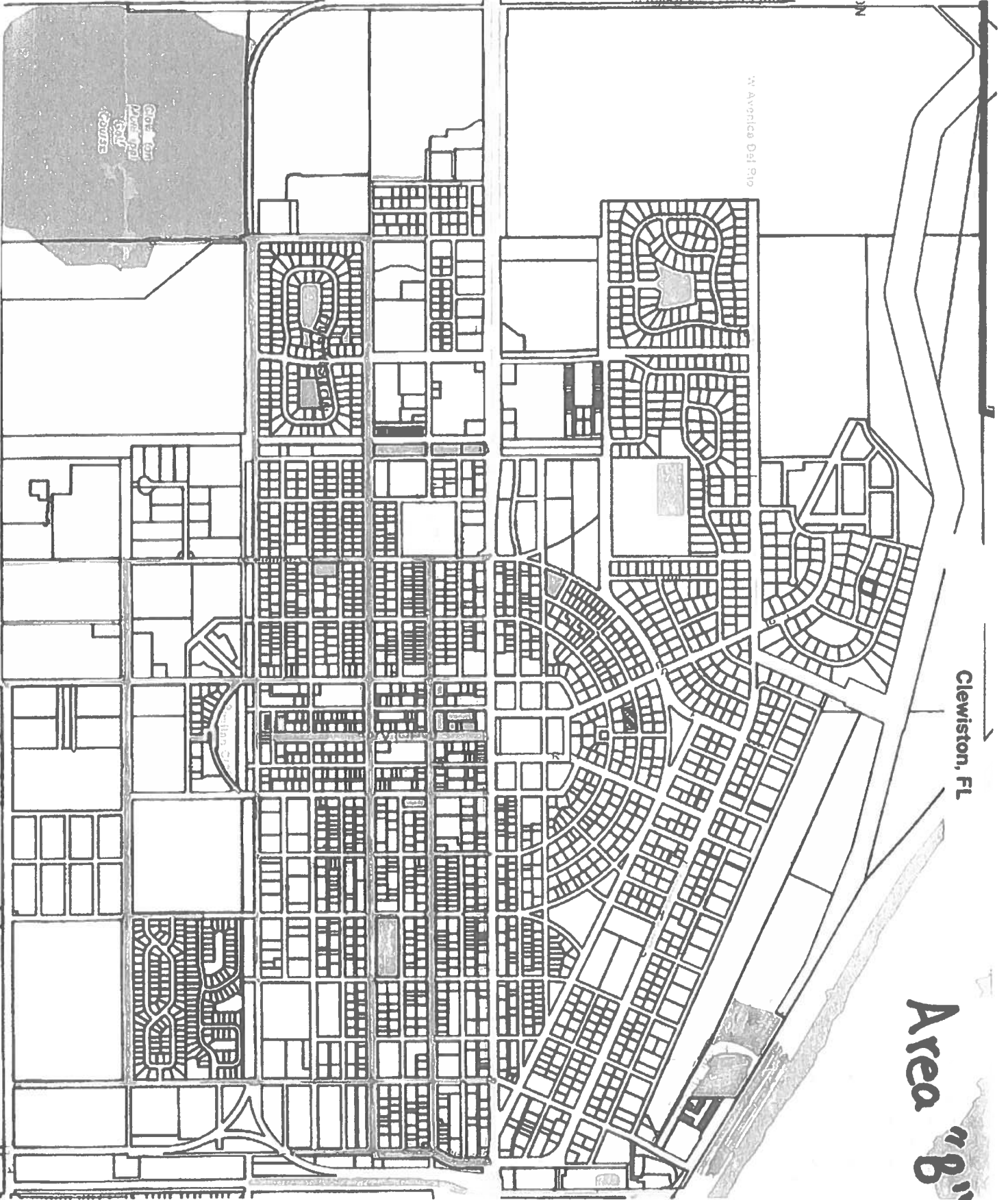
St. Joseph's
School

Parks & Green Spaces:	
1. Lake Recreational Areas	Picnic Area, Boat launch & Parking, Hoover Dike Rd. & 3 parking areas
2. Green Space 118	Ventura & Deane Duff
3. Green Space	Between Basilan & Margaret
4. Sikes Park	Circle Dr. & Valencia, Block 209
5. Candy Cane Park	Olympia & Obispo & El Paso
6. Trinidad Park	Trinidad & San Pedro
7. Hidden Park East	East Sugarland Circle
8. Hidden Park West (2)	West Sugarland Circle

Clewiston, FL

Area "B"

W. Avonlea Del Rio



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