



Agenda Item Memorandum

TO:	City Commission of the City of Clewiston
FROM:	Lynne Mila, Director of Operations
VIA:	Danny Williams, City Manager
DATE:	September 15, 2025
SUBJECT:	Consideration of approval of Resolution 2025-46

Background:

Resolution 2025-46 authorizes Changer Order Four on behalf of Stantec Consulting Services, Inc. for the Bridge over C-21 Canal project. Forty two additional staff hours were needed for the final contract administration work.

Recommendation:

Staff recommends approval of Resolution 2025-46

Attachments:

1. Change Order Four
2. Resolution 2025-46

CHANGE ORDER

No. **4**DATE OF ISSUANCE September 9, 2025

EFFECTIVE DATE _____

OWNER City of ClewistonCONSULTANT Stantec Consulting Services, Inc. (Stantec)Contract Work Order No. 2020-1Project: Bridge Over C-21 Canal – FPID # 445843-1-54-01

OWNER'S Contract No.: _____ CONSULTANT's Contract No.: _____

You are directed to make the following changes in the Contract Documents:

Description: Adding \$ 8,500.00 to contract.

Reason for Change Order: Additional CEI services necessary for additional drainage work and signs installation.

Attachments: Exhibit A - Scope of Services / Exhibit B – Changes to Compensation


Cost proposal submitted by Stantec Consulting Services, Inc. to perform the above-mentioned work.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>679,867.00</u>
Net Increase (Decrease) from previous Change Orders No. <u>0</u> to <u>3</u> : \$ <u>131,440.17</u>
Contract Price prior to this Change Order: \$ <u>811,307.17</u>
Net increase of this Change Order: \$ <u>8,500.00</u>
Contract Price with all approved Change Orders: \$ <u>819,807.17</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>556</u> Ready for final payment: <u>556</u> (days)
Net Change from Previous Change Order No. <u>0</u> to No. <u>3</u> : Substantial Completion: <u>527</u> Ready for final payment: <u>527</u> (days)
Contract Times prior to this Change Order: Substantial Completion: <u>1083</u> Ready for final payment: <u>1083</u> (days)
Net increase (decrease) this Change Order: Substantial Completion: <u>92</u> Ready for final payment: <u>92</u> (days)
Contract Times with all approved Change Order: Substantial Completion: <u>1175</u> Ready for final payment: <u>1175</u> (days)

RECOMMENDED:

STANTEC CONSULTING SERVICES, INC.

By: 
CONSULTANT
(Authorized Signature)
Juan Bolivar, Principal/ Sr. Project Manager

Date: _____

APPROVED:

CITY OF CLEWISTON

By: _____
OWNER
(Authorized Signature)
Danny Williams, City Manager

Date: _____

APPROVED:

CITY OF CLEWISTON

By: _____
OWNER
(Authorized Signature)
James Pittman, City Mayor

Date: _____

EXHIBIT A
CHANGE ORDER NO. 04 TO WORK ORDER NO. 2020-I

ESTIMATE OF WORK EFFORT AND COST

Client City of Clewiston
Name of Project: C-21 Canal Bridge Project
FPID # 445843-1-54-01
County: Hendry County
Staff Hours Extension due to Additional Drainage Parking Lot Work, Bridge Joints and Signs Installation

		Senior Project Engineer / Manager	CEI Contract Support Specialist	CEI Senior Inspector	Labor Cost By Activity
		\$200.00	\$172.00	\$127.00	Task Total
Construction Phase - Resident Project Representative					
Task 1B	Coordination / Management & Contract Administration	42.5			\$8,500.00
Task 1D	Progress Meetings (Including Prep up and Meeting Summaries)				\$0.00
Task 1E	Field Inspections & Daily Reports				\$0.00
Task 2A	RFIs & Change Orders				\$0.00
Task 2C	Review / Recommendation for Contractor Pay Applications				\$0.00
Task 2E	Final Completion & Project Closeout				\$0.00
Task 2F	Materials Testing Coordination and Verification				\$0.00
Task 2G	MAC Testing Input, Resolution and Materials Certification Process				\$0.00
Task 2H	Contractor As-Built Plans Review				\$0.00
SUB-TOTAL:					\$8,500.00

Amount to be billed on a T&M basis
Original contract rates utilized
Unused funds, if any, will remain unbilled upon project completion

EXHIBIT B
CHANGE ORDER NO. 04 TO WORK ORDER NO. 2020-I

CHANGES TO COMPENSATION

Task	Description	Original Contract	Previous Change Orders No(s). 1-3	This Change Order – No. 3	Total Contract with all Supplements	FEE TYPE* (T&M; LS)
I & IA	CEI Services & Testing	\$679,867.00	-	-	\$679,867.00	T&M
CO1	Verification Testing	-	\$15,617.17	-	\$15,617.17	T&M
CO2	Additional CEI Services	-	\$82,288.00	-	\$82,288.00	T&M
CO3	CEI services for parking lot work and project completion	-	\$33,535.00	-	\$33,535.00	T&M
CO4	Additional CEI Services	-	-	\$8,500.00	\$8,500.00	T&M
TOTAL AGREEMENT:		\$679,867.00	\$131,440.17	\$8,500.00	\$819,807.17	T&M

*Fee Type:
Time and Materials: T&M
Lump Sum: LS

CITY OF CLEWISTON

RESOLUTION NO. 2025-46

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, APPROVING FINAL PAYMENT IN THE AMOUNT OF \$8,500 TO STANTEC CONSULTING SERVICES, INC. FOR THE BRIDGE OVER C-21 CANAL PROJECT; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.

WHEREAS, the City of Clewiston (“City”) awarded the Contract for the Construction Engineering Inspection services and testing for the Bridge over the C-21 Canal project to Stantec Consulting Services, Inc (Stantec).; and

WHEREAS, the Bridge over C-21 Canal Project is complete, and Stantec is requesting final payment in the amount of \$8,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, THAT:

Section 1. The City Commission of the City of Clewiston approves the change order number four and authorizes the appropriate City Officials to execute the same.

Section 2. If any clause, section, other part, or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Commissioner _____ offered the foregoing resolution. Commissioner seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution No. 2025-46

PASSED AND APPROVED by the City Commission of the City of Clewiston
this ____ day of _____, 2025.

ATTEST: CITY OF CLEWISTON, FLORIDA

Fransheska Berrios, City Clerk

James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Kaylee Tuck, City Attorney

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