



115 West Ventura Avenue, Clewiston, FL 33440

Agenda Item #

TO: City Commission of the City of Clewiston
FROM: Lakisha Burch, City Clerk
VIA: Danny Williams, City Manager
DATE: May 19, 2025
SUBJECT: Discussion of Board of Building Commission

Background:

The City Clerk's Office respectfully requests the Commission's guidance regarding the operations and oversight of the Board of Building Commission. As part of our effort to ensure alignment with applicable procedures and expectations, we seek clarification on the scope of the Board's authority, its administrative structure, and the specific support roles expected of the Clerk's Office. Clear direction will allow us to fulfill our duties effectively and in accordance with the Commission's standards.

Fiscal Impact:

None

Attachments:

None

Recommendation:

The Commission to direct staff on how to proceed with moving forward regarding the Board of Building Commission.