

Mayor
Josh Turner

Council Members
Nan Bowen
Annie Sutton
Jeremy McClure
CJ McDonald



City Manager
Kevin Harris

City Clerk
Lisa A Ritchie

Mayor and Members of the Council:

The City of Cleveland issued a Request for Proposals (RFP) through the Georgia Procurement Registry as well as our website to provide on-call emergency and routine repair services for the City's water, sewer, and stormwater systems for up to five years. Services would include responding to water main breaks, sewer failures, stormwater drainage issues, damaged hydrants and valves, and related utility repairs. A number of requirements were listed, and contractors were required to provide 24/7 emergency response capability with arrival on-site within four hours of notification, while complying with all local, state, and federal regulations. Any needed work could be assigned on a time-and-materials basis,

Of the 6 companies submitting bids, 4 of the companies met the qualifications needed to move forward to the selection process. The bid opening was held by John Solmon, Tom O'Bryant and myself.

A Selection Committee consisting of John Solmon, Ricky Hunt, Lee Wilson John Solmon and myself was established to review the eligible bids. The proposals were evaluated based on experience, staffing, emergency response capabilities, available equipment, insurance coverage, and proposed fee schedules. The recommended contractors were numerically scored, and the results of individual staff are attached for you review.

The approval of the recommended bid will allow the City to maintain reliable utility operations and ensure timely response to infrastructure emergencies while preserving flexibility to assign work as needed. Based on our needs and according to the original intent, staff recommends award to the highest-ranked proposer, with the second-ranked proposer approved as an alternate vendor. Based on unanimous consensus of the committee: it is the staff recommendation to select **Kyle Backhoe and Construction** as the Primary Vendor and **Townley Construction Company** as the alternative vendor.

The governing body may award a primary contract to Vendor A and designate Vendor B as the secondary provider should the primary vendor be unable to perform.

In the motion, we are asking the Council name **Kyle Backhoe and Construction** as the Primary Vendor and **Townley Construction Company** as the alternative vendor. We further ask in the motion that City Manager Kevin Harris be authorized to establish a contract with the two vendors in a timely manner.

In advance, thanks for the intentional and deliberate actions and words of encouragement from the Council that led to this fruition of these contracts.

In kindest regards, I remain,

Kevin J. Harris
City Manager