



CITY OF CLEVELAND, GEORGIA
PUBLIC WORKS DEPARTMENT
REQUEST FOR PROPOSALS (RFP)
ON-CALL WATER, SEWER, AND STORMWATER
EMERGENCY AND REPAIR SERVICES

INVITATION

The City of Cleveland, Georgia, hereby invites qualified construction contractors to submit proposals to provide on-call emergency and repair services for the City's water distribution, sanitary sewer, and stormwater drainage systems.

The City intends to develop a short list of two (2) to three (3) qualified contractors capable of responding to both routine maintenance needs and emergency utility repairs on an as-needed basis.

Proposals shall be submitted in a sealed envelope clearly marked:

“RFP – On-Call Water, Sewer, and Stormwater Emergency and Repair Services”

Proposals must be addressed to:

City of Cleveland
Attn: City Manager
85 South Main Street
Cleveland, GA 30528

Proposals will be accepted until **February 6, 2026 @ 3:00 p.m.**

The City of Cleveland reserves the right to reject any or all proposals, waive technical or legal irregularities, and negotiate with any proposer in the best interest of the City.

PURPOSE

The purpose of this Request for Proposals (RFP) is to establish a **pre-qualified roster of contractors** to provide **on-call emergency and routine repair services** for the City's utility infrastructure up to a **five (5) year period**.

Issuance of this RFP does not guarantee work volume or frequency.

BACKGROUND

The City of Cleveland provides water and sewer services to residents and businesses within the city's intergovernmental agreement (IGA) service area. The utility system includes:

- Water distribution mains of varying sizes
- Sanitary sewer collection mains and service laterals
- Stormwater drainage infrastructure including pipes, inlets, and structures

The City is seeking reliable contractors who can respond quickly, perform quality work, and coordinate effectively with City staff during routine operations and emergency situations.

SCOPE OF SERVICES

Emergency Services

Emergency services may occur **24 hours per day, 7 days per week**, including weekends and holidays. Examples include:

- Water main breaks
- Sewer line failures or collapses
- Stormwater drainage failures
- Damaged hydrants or valves
- Repairing water, sewer and drainage piping and valves
- Replacing and installing manholes and other structures
- Additional work necessary for completion such as dewatering, bypass pumping and other associated work

Contractors must be able to **respond to emergency calls and arrive on-site within four (4) hours** of notification. Emergency work will typically be performed on a **time-and-materials basis**, without prior written quotes.

REGULATORY COMPLIANCE

All work must comply with:

- Georgia Department of Natural Resources (GA DNR) regulations
- Environmental Protection Division (EPD) requirements
- City of Cleveland standards and specifications
- All applicable local, state, and federal laws

CONTRACT STRUCTURE

Selected contractors will enter into an **On-Call Emergency Task Order Contract** with the City. Contractors may be ranked based on qualifications, rates, responsiveness, and past performance.

The City retains the right to:

- Select which contractor is contacted for each task
- Remove a contractor from the roster for unsatisfactory performance
- Perform work with City forces or other contractors when deemed necessary

PROPOSAL SUBMISSION REQUIREMENTS

Each proposal shall include the following:

1. Qualifications

- Company name, address, and contact information
- Brief history of the firm
- Description of relevant experience and technical expertise
- Primary contact person

2. Personnel

- Average crew size
- Location of personnel
- Identification of key staff and services provided

3. Proposed Work Plan

- General approach to routine and emergency work
- Mobilization time

- Emergency response capability
- Estimated time to prepare routine work quotes

4. Equipment

- List of equipment available for utility work
- Ability to coordinate with City of Cleveland Public Works Public Works Director and Deputy Director

5. Fee Proposal

Contractors shall complete **Appendix A – Fee Proposal Sheet**.

- Labor and equipment rates shall remain firm for **two (2) years**
- Cost-of-living adjustments may be proposed thereafter
- City may supply materials; contractor-supplied materials may include a **maximum 10% markup** with documentation

SELECTION CRITERIA

Proposals will be evaluated using the following criteria:

1. Qualifications, experience, and proximity
2. Proposed work plan and responsiveness
3. Fee proposal

The City may conduct interviews prior to final selection.

QUESTIONS AND ADDENDA

All questions must be submitted in writing by **January 19, 2026**. to:

Kevin Harris

City Manager

City of Cleveland, Georgia

kharris@clevelandga.org

Cell 706-915-6489

Addenda, if issued, will be posted on the City's website. It is the proposer's responsibility to verify receipt of all addenda.

RESERVATION OF RIGHTS

The City of Cleveland reserves the right to:

- Reject any or all proposals
- Waive informalities
- Negotiate terms
- Verify contractor qualifications

Submission of a proposal authorizes the City to investigate the proposer's qualifications and references.

APPENDIX A

FEE PROPOSAL SHEET

On-Call Water, Sewer, and Stormwater Emergency and Repair Services

Item	Unit	Rate/Cost
Supervisor (Up to 4 Hours)	Per Hour	
Supervisor (Over 4 Hours)	Per Hour	
Additional Laborer (Up to 4 Hours)	Per Hour	
Additional Laborer (Over 4 Hours)	Per Hour	
Traffic Control	Per Hour	
Skid Steer	Per Hour	
Backhoe	Per Hour	
Mini Excavator	Per Hour	
Dump Truck	Per Hour	
Vacuum Truck	Per Hour	
Concrete Breaker / Tamper	Per Hour	

Item	Unit	Rate/Cost
Pump	Per Hour	
Misc. Equipment (Specify)	Per Hour	