



**CITY OF CLEVELAND, GEORGIA**  
**PUBLIC WORKS DEPARTMENT**  
**REQUEST FOR PROPOSALS (RFP)**  
**ON-CALL WATER, SEWER, AND STORMWATER**  
**EMERGENCY AND REPAIR SERVICES**

**INVITATION**

The City of Cleveland, Georgia, hereby invites qualified construction contractors to submit proposals to provide on-call emergency and repair services for the City's water distribution, sanitary sewer, and stormwater drainage systems.

The City intends to develop a short list of two (2) to three (3) qualified contractors capable of responding to both routine and emergency utility repairs on an as-needed basis.

Proposals shall be submitted in a sealed envelope clearly marked:

**“RFP – On-Call Water, Sewer, and Stormwater Emergency and Repair Services”**

Proposals must be addressed to:

**City of Cleveland**  
**Attn: City Manager**  
**85 South Main Street**  
**Cleveland, GA 30528**

Proposals will be accepted until **February 6, 2026 @ 3:00 p.m.**

The City of Cleveland reserves the right to reject any or all proposals, waive technical or legal irregularities, and negotiate with any proposer in the best interest of the City.

## **PURPOSE**

The purpose of this Request for Proposals (RFP) is to establish a **pre-qualified roster of contractors** to provide **on-call emergency and routine repair services** for the City's utility infrastructure up to a **five (5) year period**.

Issuance of this RFP does not guarantee work volume or frequency.

## **BACKGROUND**

The City of Cleveland provides water and sewer services to residents and businesses within the city's intergovernmental agreement (IGA) service area. The utility system includes:

- Water distribution mains of varying sizes
- Sanitary sewer collection mains and service laterals
- Stormwater drainage infrastructure includes pipes, inlets, and structures

The City is seeking reliable and qualified contractors who can respond quickly, perform quality work, and coordinate effectively with City staff during routine operations and emergency situations.

## **SCOPE OF SERVICES**

### **Emergency Services**

Emergency services may occur **24 hours per day, 7 days per week**, including weekends and holidays. Examples include:

- Water main breaks
- Sewer line failures or collapses
- Stormwater drainage failures
- Damaged hydrants or valves
- Repairing water, sewer and drainage piping and valves
- Replacing and installing manholes and other structures
- Additional work necessary for completion such as dewatering, bypass pumping and other associated work

Contractors must be able to **respond to emergency calls and arrive on-site within four (4) hours** of notification. Emergency work will typically be performed on a **time-and-materials basis**, without prior written quotes.

## **REGULATORY COMPLIANCE**

All contractors and their work must comply with:

- Georgia Department of Natural Resources (GA DNR) regulations
- Environmental Protection Division (EPD) regulations
- Environmental Protection Agency (EPA) regulations
- City of Cleveland ordinances, policies, standards and specifications
- All applicable local, state, and federal laws and regulations

## **CONTRACT STRUCTURE**

Selected contractors will enter into an **On-Call Emergency Task Order Contract** with the City. Contractors may be ranked based on qualifications, rates, responsiveness, and past performance.

The City retains the right and discretion to:

- Select which contractor is contacted for each task
- Remove a contractor from the roster for unsatisfactory performance
- Perform work with City employees and resources or other contractors when deemed necessary or desirable

## **PROPOSAL SUBMISSION REQUIREMENTS**

Each proposal shall include the following:

### **1. Qualifications**

- Company name, address, and contact information
- Brief history of the company
- Description of relevant experience and technical expertise, including all professional licensing
- Primary contact person

## **2. Personnel**

- Average crew size
- Location of personnel
- Identification of key staff and services provided

## **3. Insurance**

- General liability insurance coverage
- Professional liability E&O coverage
- Workers' compensation coverage
- Other insurance coverage in place

## **4. Proposed Work Plan**

- General approach to routine and emergency work
- Mobilization time
- Emergency response capability
- Estimated time to prepare routine work quotes

## **5. Equipment**

- List of equipment available for utility work
- Ability to coordinate with City of Cleveland Public Works Director and Deputy Director

## **6. Fee Proposal**

Contractors shall complete **Appendix A – Fee Proposal Sheet**.

- Labor and equipment rates shall remain firm for **two (2) years**
- Adjustments may be proposed thereafter on an annual basis
- City may supply materials; contractor-supplied materials may include a **maximum 10% markup** with documentation

## **SELECTION CRITERIA**

Proposals will be evaluated using the following criteria:

1. Qualifications, experience, personnel and insurance

2. Proposed work plan, responsiveness, and equipment
3. Fee proposal

The City may conduct interviews prior to final selection.

## **QUESTIONS AND ADDENDA**

All questions must be submitted in writing by **January 19, 2026** to:

**Kevin Harris**

**City Manager**

City of Cleveland, Georgia

[kharris@clevelandga.org](mailto:kharris@clevelandga.org)

**Cell 706-915-6489**

Addenda, if issued, will be posted on the City's website. It is the proposer's responsibility to verify receipt of all addenda.

## **RESERVATION OF RIGHTS**

The City of Cleveland reserves the right to:

- Reject any or all proposals
- Waive informalities
- Negotiate terms
- Verify contractor qualifications

Submission of a proposal authorizes the City to investigate the proposer's qualifications and references.

**APPENDIX A  
FEE PROPOSAL SHEET**

**On-Call Water, Sewer, and Stormwater Emergency and Repair Services**

<b>Item</b>	<b>Unit</b>	<b>Rate/Cost</b>
Supervisor (Up to 4 Hours)	Per Hour	\$ 96.00
Supervisor (Over 4 Hours)	Per Hour	\$ 96.00
Additional Laborer (Up to 4 Hours)	Per Hour	\$ 80.00
Additional Laborer (Over 4 Hours)	Per Hour	\$ 80.00
Traffic Control	Per Hour	\$ 75.00
Skid Steer	Per Hour	\$ 125.00
Backhoe	Per Hour	\$ 150.00
Mini Excavator	Per Hour	\$ 125.00
Dump Truck	Per Hour	\$ 105.00
Vacuum Truck	Per Hour	\$ 450.00
Concrete Breaker / Tamper	Per Hour	\$ 85.00
Pump	Per Hour	\$ 50.00
Misc. Equipment (Specify)	Per Hour	\$ 75.00

Service truck & misc. tools

Ch Kyle - owner  
770-652-7262

Al Kyle - Director of Operations  
770-652-7615