

RESOLUTION 2025-28
AMENDING THE PERSONNEL HANDBOOK
FOR THE CITY OF CLEVELAND, GEORGIA

WHEREAS, regular reviews of policies and procedures ensure that a municipality remains current with applicable laws, regulations and best practices; and

WHEREAS, updated personnel policies and procedures help protect the City, its employees, and the community we serve; and

WHEREAS, the Mayor and Council are committed to regularly reviewing and updating personnel policies to maintain consistency, compliance and operational effectiveness; and

WHEREAS the Mayor and the Council of the City of Cleveland most recently amended and adopted the Personnel Handbook establishing policies and procedures for the City of Cleveland via resolutions on March 11, 2024 and January 6, 2025; and

WHEREAS, it is the desire of the Mayor and Council to reaffirm the adoption of the Personnel Handbook and ensure that all employees and departments follow consistent procedures.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Cleveland, that the Personnel Handbook as shown in Exhibit A, is hereby adopted in its entirety.

BE IT FURTHER RESOLVED that the Personnel Handbook shall be effective immediately upon adoption and shall supersede any and all previous personnel policies, procedures or handbooks in effect prior to this date.

BE IT FURTHER RESOLVED that the City Manager is authorized to make minor administrative updates to the Personnel Handbook as necessary to maintain compliance with applicable laws, regulations, and best practices, with such updates reported to the City Council.

Adopted this 1st day of December 2025.

Josh Turner Mayor

Jeremy McClure Council Member
District 3

Nan Bowen Council Member
District 1

C.J. McDonald Council Member
District 4

ATTEST:

Annie Sutton Council Member
District 2
Mayor Pro Tem

Lisa A. Ritchie City Clerk