



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Adoption of the 4th Amendment to the FY 2022-23 Budget (Resolution 2022-44) Adjusting Appropriations and Revenues, Resolution No. 2023-19	MEETING DATE: April 20, 2023
SUBMITTED BY: Kathy Wells, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt the 4th Amendment to the FY 2022-23 budget to approve appropriations and revenue adjustments.

BACKGROUND/DISCUSSION:

Staff has identified needed appropriations and revenue adjustments. The Police Department needs funds to outfit five vehicles which have arrived prior to their anticipated delivery of the next fiscal year. The following departments also need appropriations: supplies for the public works yard, additional legal services required by the city attorney, and grant management costs for long term monitoring of the Home Loan Program.

OPTIONS:

1. Move to adopt Resolution No. 2023-19
2. Provide direction to staff.

FISCAL IMPACT:

None See attached. Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$ See attached.

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Fund 352 – RLF/RLA Revolving Home Loan.

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City

- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Adopt Resolution 2023-19: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE ADOPTING THE 4TH AMENDMENT TO THE FY 2022-23 BUDGET (RESOLUTION NO. 2022-44)

- Attachments:**
 - 1) Resolution No. 2023-19
 - 2) Exhibit A – requested appropriations and revenue adjustments.
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RESOLUTION NO. 2023-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
ADOPTING THE 4TH AMENDMENT TO THE FY 2022-23 BUDGET (RESOLUTION NO. 2022-44)**

WHEREAS, the City Council desires to adjust the FY 2022-23 budget, based on identified need to appropriate funds for the city attorney, public works, police department and finance department for this fiscal year.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Clearlake:

Section 1. The FY 2022-23 Budget, adopted via Resolution 2023-19, is amended as shown in the attached Exhibit A, incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 20th day of April 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk

Mayor

Exhibit A

Appropriation Adjustments							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 2/16/23	Adjustment Requested	FY 22-23 Amended Budget
100	General	City Attorney	100-1010-750-566	Extra Legal Services	20,000	27,650	47,650
100	General	Public Works	100-3000-600-235	Supplies	100	5,000	5,100
100	General	Police Department	100-2000-600-231	Vehicle Maintenance	27,000	98,113	125,113
100	General	Non Departmental	100-1110-750-560	Consultant Services	5,000	10,000	15,000
352	RLF/RLA - Home Grants	CDBG Revolving Home Loan	352-1215-750-561	Contract Services-Misc	-	9,500	9,500
Revenue Adjustment							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 2/16/23	Adjustment Requested	FY 22-23 Amended Budget
100	General Fund	Inspection & Permit Fees	100-413-897	APC Transportation Plan	20,000	6,893	26,893
100	General Fund	Franchise Fees	100-403-205	Franchise Fee - PG&E	210,000	1,859	211,859
100	General Fund	Property and Sales Taxes	100-401-160	Prop Tax in LIEU-VLF	1,243,156	132,011	1,375,167