

From: [Timothy Hobbs](#)
To: [Mark Roberts](#)
Cc: [Alan Flora](#)
Subject: RE: Request for Review - CUP 2026-08 Safe Parking
Date: Wednesday, August 19, 2026 5:26:19 PM
Attachments: [image002.png](#)
[image003.png](#)
[Request for Review Packet_Safe Parking.pdf](#)

Mark,

Here are my thoughts regarding two areas of concern with the CUP.

Maximum Program Capacity and Staffing

The Police Department requests clarification regarding the proposed program capacity and the maximum number of persons who may be present onsite at any one time.

The application contains several figures regarding the proposed program capacity and staffing:

- Supplemental Data for Use Permit, Page 1: identifies 11 customers per day, 2 shifts, 1 employee per shift, and 18 existing/proposed parking spaces.
- Project Overview: identifies a proposed program capacity of 10-12 vehicles.
- Use Permit Application - Supplemental Data for Initial Study: in response to the question, “Describe the amount of traffic the project will generate,” the applicant states, “When program opens there will be 11 vehicles onsite, entry between 8pm -10pm, exit between 6am - 8am.”

The Supplemental Data for Use Permit does not define whether a “customer” represents an individual person, a household/family, a vehicle, or some other unit of participation. Likewise, the application does not clearly explain the relationship between the stated 11 customers per day, the 10-12 vehicle capacity, and the statement that 11 vehicles will be onsite.

The Project Description describes the program as serving “individuals and families experiencing vehicular homelessness.” Because the program specifically contemplates families, the number of persons onsite could be much greater than the number of participating vehicles. The application does not appear to establish a maximum number of adults and children who may be present at one time.

The Police Department recommends that, prior to approval, the applicant clarify and the CUP establish a maximum number of participating vehicles and a maximum total number of persons permitted onsite at any one time, including adults and children. The applicant should also clarify what is meant by the 11 “customers per day” identified on the Supplemental Data form.

This information is necessary to adequately evaluate whether the proposed staffing level of one

employee per shift, as identified on the Supplemental Data for Use Permit, is sufficient for the maximum number of persons who could be present onsite and for appropriate supervision, participant accountability, emergency response, and overall public safety.

Generator Use and Nighttime Noise

The Police Department requests clarification and recommends a specific condition regarding generator use associated with the proposed Safe Parking Program.

The Program Rules and Participant Expectations contained in the application address generator use and state that personal generators are not permitted unless specifically approved by program policy and site requirements. As written, this provision appears to allow generator use under certain circumstances rather than prohibit it outright.

This is of particular concern because the Request for Review – Project Description states that the program would operate daily from 8pm to 8am. Therefore, much of the proposed operation occurs during nighttime hours when generator noise could impact the surrounding residential neighborhood.

The City's noise regulations establish a nighttime noise standard of 55 dBA between 10:00 p.m. and 7:00 a.m. when measured within 50 feet of a dwelling or transient accommodation.

The Police Department recommends that the CUP clearly address this issue rather than leave generator use subject to individual program approval. As a condition of operation, portable or personal generators should not be operated between 10:00 p.m. and 7:00 a.m., except when necessary during an emergency or power outage and when otherwise operated in compliance with applicable City regulations.

The applicant should incorporate this restriction into its Program Rules and Participant Expectations and advise all participants of the restriction during intake and orientation. Program staff should be responsible for enforcing the restriction.

Establishing a clear generator-use condition would reduce the potential for nighttime noise complaints, provide clear expectations for participants and program staff, and assist with consistent enforcement of the City's nighttime noise requirements.

Timothy Hobbs | *Chief of Police*
Clearlake Police Department
14050 Olympic Dr | Clearlake, CA 95422
(O) 707 994-8251 x312 | Dispatch: 707 994-8251



From: Mark Roberts <mroberts@clearlake.ca.us>
Sent: Monday, July 20, 2026 11:10 AM
Subject: Request for Review - CUP 2026-08 Safe Parking

Good morning,

You are receiving this email, as an applicant has submitted a Conditional Use Permit (CUP 2026-08) to allow the development and operation of a Safe Parking Program at the Seventh-Day Adventist Church (located at 14490 Uhl Avenue). The Safe Parking Program is a housing-focused intervention designed to provide individuals and families experiencing vehicular homelessness with a safe, secure, and structured overnight parking while they work toward obtaining permanent housing. The program would operate daily from 8:00 p.m. to 8:00 a.m. and participants would be assigned designated parking spaces upon arrival after completing the required check-in process. The site would also include portable sanitation facilities to accommodate program participants during operating hours. Participants would access the program through a referral, screening, intake, and orientation process administered by the program operator(s). Referrals may be made by outreach teams and other approved partners/outreach agencies. Enrollment and approval would occur prior to participants accessing the site and its amenities, ensuring that only authorized individuals and families are permitted at the location. **Please refer to the attached Request for Review Packet for full details.**

Please submit comments no later than August 20th, 2026. If you have any questions, please let me know.

Sincerely,



Mark Roberts
Senior Planner | City of Clearlake
14050 Olympic Dr.
Clearlake, CA 95422
Phone: [707-994-8201](tel:707-994-8201)
Fax: [707-995-2653](tel:707-995-2653)

From: [Lori Baca](#)
To: [Mark Roberts](#)
Subject: RE: Request for Review - CUP 2026-08 Safe Parking
Date: Tuesday, July 21, 2026 3:06:27 PM
Attachments: [image003.png](#)

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Mark,

The parcel is within LACOSAN, however the project description states the site will include portable sanitation facilities (I assume a port o potty type of set up) and if that is the case, we have no comments.

Have a great day!

Lori A. Baca
Utility Systems Compliance Coordinator
Lori.Baca@lakecountycalifornia.gov
Office Number (707) 263-0119
Fax (707) 263-3836



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