



STAFF REPORT	
SUBJECT: BPR Consulting Group Contract Amendment	MEETING DATE: June 16, 2022
SUBMITTED BY: Mark Roberts – Senior Planner	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to amend an existing contract with BPR Consulting Group not to exceed \$50,000.

BACKGROUND/DISCUSSION:

On the 13th of August 2021, the City, entered into an agreement with BPR Consulting Group in the amount of \$24,999. The services include residential/commercial plan review and onsite building permit inspections. Since entering into the agreement, BPR Consulting Group, has been completing comprehensive building permit plan reviews, and has been assisting the City with onsite building permit inspections two days a week (as of May 24, 2022). In anticipation of current and future developments/projects, including the required site inspections, staff is requesting approval to amend the existing contract not to exceed \$50,000.

OPTIONS:

1. Amend the contract with BPR Consulting Group for a not-to-exceed amount of \$50,000.
2. Provide Staff with alternative direction.

RECOMMEND MOTIONS:

1. Amend the contract with BPR Consulting Group not-to-exceed amount of \$50,000.

FISCAL IMPACT:

☐ None ☒ Up to \$50,000 **Budgeted Item?** ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☒ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments:

STRATEGIC PLAN IMPACT:

☐ Goal #1: Make Clearlake a Visibly Cleaner City

- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ **Goal #4: Improve the Image of Clearlake**
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☒ **Goal #7: Support Economic Development**

☐ Attachments: