



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Lease w/Dell Financial Services for Computer Workstations for the Police Department

MEETING DATE:
June 16, 2022

SUBMITTED BY: Andrew White, Police Chief

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the police department to enter into a 3-year lease with Dell Financial Services for computer workstations from Computer Logistics.

BACKGROUND/DISCUSSION:

The Police Department has computer workstations in all divisions that are due for refresh. In 2019, the department, with the approval of the City Council, transitioned to a leasing model for the acquisition of computer workstations to manage costs and ensure a regular refresh of technology. That 3 year lease recently concluded and equipment is due for a refresh.

Computer Logistics provides contract support services for the police department. They have the necessary clearances through the California Department of Justice required to work on computers in the department. They have provided a quote for replacement Dell workstations along with professional services to install and configure the workstations as well as remove the old ones. Dell Financial Services can finance the purchase in a tax-exempt lease structure.

The existing monitors acquired during the last lease are in good condition. Therefore, the proposal does not include the acquisition of monitors, which will result in some savings over the prior budgeted lease funds.

Staff recommends the City Council waive competitive bidding and approve the Chief of Police to enter into a 3-year, tax-exempt lease with Dell Financial Services for 23 computer workstations and professional services from Computer Logistics. The lease is \$10,860.37 per year, for a grand total of \$30,727.61 plus tax. Although referred to as a tax-exempt lease, California imposes a use tax. The estimate of use tax is \$2,689.

OPTIONS:

1. Authorize the Chief of Police to enter into a contract with Dell Financial Services for the lease of computer workstations by adopting Resolution No. 2022-38.
2. Provide direction to staff.

FISCAL IMPACT:

☐ None ☒ \$30,727.61+Tax (est \$3020) / \$10,860.37 / yr + tax Budgeted Item? ☒ Yes ☐ No
Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$
Affected fund(s): ☒ General Fund ☒ Measure P Fund ☐ Measure V Fund ☐ Other:
Comments: The computer lease is a budgeted line item.

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Adopt Resolution 2022-38: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A LEASE WITH DELL FINANCIAL SERVICES FOR COMPUTER REPLACEMENTS FROM COMPUTER LOGISTICS

- ☒ **Attachments:**
- 1) Resolution No. 2022-38
 - 2) Computer Logistics Proposal
 - 3) Dell Financial Services Lease Proposal

RESOLUTION NO. 2022-38

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A LEASE WITH DELL FINANCIAL SERVICES
FOR COMPUTER REPLACEMENTS FROM COMPUTER LOGISTICS**

WHEREAS, the computers in all divisions of the Police Department are due for replacement with the conclusion of their lease and staff has recommended procuring replacements through a leasing program; and

WHEREAS, Computer Logistics is an existing vendor authorized to work on computers in the Police Department and they have provided a quote for replacement Dell workstations and professional services; and

WHEREAS, Dell Financial Services offers a tax-exempt leasing program for municipalities to acquire technology products and services;

NOW, THEREFORE BE IT RESOLVED that the City Manager of the City of Clearlake is authorized to enter into a lease agreement through Dell Financial Services for computer replacements in the Police Department in an amount not to exceed \$10,860.37, plus applicable tax, per year for a term of 3 years; and

BE IT FURTHER RESOLVED, that the City Council of the City of Clearlake hereby waives the competitive formal bidding process pursuant to Clearlake Municipal Code Section 3-4.5.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 16th day of June 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk

Mayor