

**RESOLUTION NO. 2022-42**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE  
APPROVING JOB DESCRIPTIONS AND SALARY LEVELS FOR THE  
RECREATION AND EVENTS COORDINATOR, DEPUTY CITY  
CLERK/HUMAN RESOURCES TECHNICIAN, AND ACCOUNT CLERK I/II  
POSITIONS AND SALARY LEVEL FOR THE DISPATCHER AIDE POSITION**

WHEREAS, the City has a need for Recreation and Events Coordinator, Deputy City Clerk/Human Resources Technician, Account Clerk I/II and Dispatcher Aide positions; and

WHEREAS, the Council has considered job descriptions and the salary ranges for these positions at a duly noticed public meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clearlake that the job descriptions in Exhibit A attached hereto are hereby approved and the annual salary ranges are hereby set as follows:

Dispatcher Aide: Range 26, \$38,476.34 - \$46,768.23

Account Clerk I: Range 26, \$38,476.34 - \$46,768.23

Account Clerk II: Range 32, \$44,541.24 - \$54,140.16

Deputy City Clerk/Human Resources Technician: Range 34, \$46,768.30 - \$56,847.16

Recreation and Events Coordinator: Range 37, \$50,334.36 - \$61,181.73

PASSED AND ADOPTED on June 16, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Mayor, City of Clearlake

ATTEST:

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City Clerk, City of Clearlake