



<b>STAFF REPORT</b>	
<b>SUBJECT:</b> Award of Contract for Roofing Repairs the Senior Center	<b>MEETING DATE:</b> December 7, 2023
<b>SUBMITTED BY:</b> Adeline Leyba, Public Works Director	
<b>PURPOSE OF REPORT:</b> <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:**

The City Council is being asked to approve a contract for roofing repairs at the Senior Center and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

**BACKGROUND/DISCUSSION:**

The Senior Center is in need of roof repairs at the Senior Center. These repairs include the removal of all fixtures, clean and seal all roof penetrations, repair of the roof as well as the rain gutters, remove and reinstall solar panels to seal solar mounting brackets.

Staff solicited bids for this project and the following bid was received:

Pro-Ex Construction: \$30,300.00

**OPTIONS:**

1. Move to approve the contract with Pro-Ex Construction in the amount of \$30,300.00.
2. Other direction

**FISCAL IMPACT:**

None  \$30,300.00 Budgeted Item?  Yes  No

Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase: \$

Affected fund(s):  General Fund  Measure P Fund  Measure V Fund  Other:

Comments:

**STRATEGIC PLAN IMPACT:**

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake

- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to approve the contract with Pro-Ex Construction in the amount of \$30,300.00 and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

**Attachments:**