



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Approval of the Sole Source Purchase of Light Poles from JAM Services

MEETING DATE: May 5, 2022

SUBMITTED BY: Adeline Brown

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to waive the competitive bidding process and approve a sole source purchase of light poles from JAM Services.

BACKGROUND/DISCUSSION:

In February, the City Council authorized the award of contract for the Burns Valley Development Project. As a separate component of the project, light poles were reviewed and chosen. The idea was to choose light poles that were consistent with those that were purchased for the Austin Park Project. As there were limited options of vendors to choose from for this particular type of light pole, JAM Services was chosen to manufacture the same type of light poles.

OPTIONS:

1. Waive the competitive bidding process and authorize the sole source purchase from JAM Services.
2. Other direction

FISCAL IMPACT:

☐ None ☒ \$130,119.38 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☒ Other: BVD Sports Complex

Comments:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City

☐ Goal #6: Update Policies and Procedures to Current Government Standards

☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Waive the competitive bidding process and authorize the sole source purchase of light poles from JAM Services.

☐ **Attachments:**