



STAFF REPORT	
SUBJECT: Approve Response to 2023-24 Grand Jury Report on City of Clearlake Animal Shelter	MEETING DATE: September 5, 2024
SUBMITTED BY: Tim Hobbs, Chief of Police	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the responses to the 2023-2024 Grand Jury report on the animal shelter.

BACKGROUND/DISCUSSION:

The 2023-24 Grand Jury issued a report entitled "City of Clearlake Animal Shelter."¹ The report required a response from the Chief of Police (F-2) and the City Council (F-1 through F-6) to the following findings and recommendations:

F-1 - The animal shelter is overcrowded when there are more than 40-45 dogs being housed there.

F-2 - The 10-year contract at \$375,000.00 per year has no provision for an increase over time.

F-3 - Timely medical care is not always provided.

F-4 - There continues to be an overall lack of communication between NBAS and the community.

F-5 - Cleaning practices need improvement.

F-6 - There is no set schedule for food deliveries and expired food is being fed to the dogs.

R-1 - That the City of Clearlake limit the population to 40-45 dogs at this time.

R-2 - That the Clearlake City Council review the contract with North Bay Animal Services annually.

R-3 - That the Clearlake City Council exercise regular oversight of NBAS to ensure that timely medical care is provided.

R-4 - That the Clearlake City Council ensure that NBAS improve communication with the public.

R-5 - That the Clearlake City Council ensure that NBAS comply with the terms of the contract regarding the University of California at Davis, Veterinary School's recommendations for cleanliness.

¹ <https://www.lakecountyca.gov/1219/Final-Reports>

R-6 - That the Clearlake City Council support regular food deliveries through a local food distributor

Staff has studied the findings and recommendations. Responses to the findings and recommendations are detailed in the attached proposed response.

Staff recommends the City Council approve the proposed response and direct the City Clerk to send it to the Superior Court.

OPTIONS:

1. Approve the proposed response.
2. Provide other direction to staff.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Approve the proposed response from the city and direct the City Clerk to send it to the Superior Court.

- Attachments:** 1) Proposed Response from the City