



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Consideration of Designation of Voting Delegates and Alternate(s) For the League of California Cities Annual Conference in October

MEETING DATE: August 21, 2025

SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to designate a voting delegate and alternate voting delegate for the CalCities Conference in October.

BACKGROUND/DISCUSSION:

The League of California Cities' Annual Conference is scheduled for October 8 - 10, 2025. The Conference is scheduled to be held in person in Long Beach. At this meeting, the League membership will consider and take action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. In the event that the designated voting delegate is unable to serve in that capacity, the Council may appoint up to two (2) alternates.

We have not yet received the information on the issues coming up for vote before the League delegates.

OPTIONS:

1. Move to appoint one Council Member and up to two alternates as voting delegates.
2. Other direction

FISCAL IMPACT:

☒ None ☐ \$ Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☐ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

STRATEGIC PLAN IMPACT:

☐ Goal #1: Make Clearlake a Visibly Cleaner City

☐ Goal #2: Make Clearlake a Statistically Safer City

- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to designate _____ as voting delegate and _____ as alternate(s).

☐ **Attachments:**