



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Consideration of Adoption of an Amendment to the FY 2026-27 Budget (Resolution 2026-22); Resolution No. 2026-35

MEETING DATE:
September 03, 2026

SUBMITTED BY: Philip D. Sales II, Finance Manager

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt resolution 2026-35 Amending the FY 2026-27 Budget to include an Adjustment.

BACKGROUND/DISCUSSION: Staff would like to utilize available grant funding to hire a consulting firm to work on an environmental impact report (NEPA) for the airport project, necessitating an adjustment to FY 2026-27 budget.

The Finance department, on behalf of Public Works, seeks the Council's approval to authorize related project expenditures and appropriate receipt of grant reimbursement funds.

Appropriation Adjustments							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 07/01/2026	Requested Adjustment	FY 26-27 Amended Budget
378	24-CDBG-NH - AIRPORT PLANNING GRANT	Public Works	378-1458-750-560	Consultant Services	-	78,000	78,000
Total Appropriations Adjustments: Special Revenue Fund						\$ 78,000	
Revenue/Fund Balance Adjustments							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 07/01/2026	Requested Adjustment	FY 26-27 Amended Budget
378	24-CDBG-NH - AIRPORT PLANNING GRANT	Public Works	378-410-870	Airport Planning Grant Revenue	-	78,000	78,000
Total Revenue Adjustments: Special Revenue Fund						\$ 78,000	

OPTIONS:

1. Adopt Resolution No. 2026-35
2. Provide direction to staff.

FISCAL IMPACT:

☐ None ☒ See Attached Budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☒ Yes ☐ No If yes, amount of appropriation increase: \$78,000

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☒ Other: Fund #378

Comments:

STRATEGIC PLAN IMPACT:

- ☒ Goal #1: Economic Development
- ☒ Goal #2: Public Facilities and Infrastructure
- ☐ Goal #3: Celebrate Clearlake
- ☐ Goal #4: Clean
- ☒ Goal #5: Fiscal Sustainability
- ☐ Goal #6: Safe

SUGGESTED MOTIONS:

Move to Adopt Resolution 2026-xx Amending the Fiscal Year 2026-27 Budget to include an Adjustment.

- ☒ **Attachments:** 1) Resolution 2026-35: Resolution Amending the Fiscal Year 2026-27 Adopted Budget to include an Adjustment.