



# CITY OF CLEARLAKE

City Council

## STAFF REPORT

**SUBJECT:** Authorization of an Amendment of Contract with Express Sign & Neon for the Gateway Signs Project

**MEETING DATE:** June 5, 2025

**SUBMITTED BY:** Trystan Hayes, Public Works Construction Project Manager

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve an amendment to the current contract with Express Sign & Neon for \$13,272.72.

### BACKGROUND/DISCUSSION:

The City executed a contract with Express Sign & Neon to install 2 Gateway Signs and 1 Double Sided Wayfinding Sign in the Hwy 53 Corridor. The City has a grant through Clean California to improve signage around the City. The amendment to the current contract would go towards the delays caused by unforeseen circumstances from hitting large rock pockets in two of the sign locations where the Contractor was unable to drill pier footings per plan and the redesign and additional material/labor costs of changing to a spread footing. The cost of the change order exceeds the approved 10% contingency budget. There are excess funds in the Clean California Grant. Staff requests approval to authorize a change order in the amount of \$13,272.72.

### OPTIONS:

1. Move to amend the contract with Express Sign & Neon in the amount of \$13,272.72.
2. Other direction

### FISCAL IMPACT:

☐ None ☒ \$13,272.75 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☒ Other: Clean CA Grant Funding

Comments:

### STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities

- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

1. Move to amend the contract with Express Sign & Neon in the amount of \$13,272.75.

☐ **Attachments:**