CITY OF CLEARLAKE

City Council

STAFF REPORT		
SUBJECT: Approval of the purchase of shade structures for Austin Park using a Cooperative Purchasing Agreement with Park Planet in the amount of $147,942.51	**MEETING DATE:**	February 15, 2024
SUBMITTED BY: Crystal Melanson, Management Analyst		
PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item		

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the purchase of shade structures for Austin Park using a Cooperative Purchasing Agreement with Park Planet in the amount of $147,942.51 and authorize the City Manager to approve change orders up to 10% of the contract amount.

BACKGROUND/DISCUSSION:

In May of 2022, the City was awarded the Clean CA Grant in the amount of $1,557,158. One of the projects outlined under the grant is the installation of shade structures over the playground equipment in Austin Park to reduce the temperatures by 25% and increase usability, particularly in the summer months.

The City is working with Park Planet to obtain the shade structures using their CMAS (California Multiple Award Schedule) agreement. The CMAS serves to streamline the procurement option for State and Local government agencies, offering competitively assessed and pre-negotiated products and services and waiving the competitive bidding process in accordance with City Ordinance No. 227-2019.

FISCAL IMPACT:

☒ None ☐ Amount Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☒ Other: 356

Comments**:**

STRATEGIC PLAN IMPACT:

☐ Goal #1: Make Clearlake a Visibly Cleaner City

☐ Goal #2: Make Clearlake a Statistically Safer City

☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities

☒ Goal #4: Improve the Image of Clearlake

☐ Goal #5: Ensure Fiscal Sustainability of City

☐ Goal #6: Update Policies and Procedures to Current Government Standards

☐ Goal #7: Support Economic Development

☒ **Attachments:**   1.   Austin Park Shade Structure Project Renderings