



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Authorization of an Amendment of Contract with BKF Engineers for the Dam Road Roundabout Design Project

MEETING DATE: November 6, 2025

SUBMITTED BY: Adeline Brown, Public Works Director

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve an amendment to the current contract with BKF Engineers for \$32,250.00.

BACKGROUND/DISCUSSION:

The City is requesting approval to amend its existing contract with BKF Engineers for the Dam Road Roundabout Project to include additional right-of-way services—project management, appraisals, negotiations, and acquisitions—costing \$32,250. These services are outside the current contract scope and will be funded through the \$570,000 Right-of-Way allocation from Caltrans' State Transportation Improvement Program.

OPTIONS:

1. Move to amend the contract with BKF Engineers in the amount of \$32,250.00
2. Other direction

FISCAL IMPACT:

☐ None ☒ \$32,250.00 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☒ Other: 240-4185-850-887

Comments:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☒ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards

☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to amend the contract with BKF Engineers in the amount of \$32,250.00

☐ **Attachments:**