



STAFF REPORT	
SUBJECT: Approve Audit Contract with Van Lant & Frankhanel, LLP for a total of \$34,750	MEETING DATE: March 6, 2024
SUBMITTED BY: Alan D. Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the contract with Van Lant & Frankhanel, LLP for audit services for Fiscal year 2023-24 (FY24).

BACKGROUND/DISCUSSION:

The FY23 Audit was just completed by Van Lant & Frankhanel, LLP and presented to City Council on November 7, 2024. The FY24 audit is next and this contract will allow for this audit. Funds are already budgeted, however, a new contract is needed. The audit is anticipated to be completed in the next 2 months.

The fee for the audit is \$34,750, which includes the City Audit and related reports (\$29,450), the Single Audit (\$3,200) and preparation of the annual state controllers report (\$2,100).

OPTIONS:

1. Approve Contract with Van Lant & Frankhanel, LLP for a total of \$34,750 and authorize the City Manager to sign.
2. Provide Direction to Staff.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

Goal #2: Make Clearlake a Statistically Safer City

- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

Attachments: 1) Engagement Letter Contract