

# CITY OF CLEARLAKE



City Council

STAFF REPORT	
<b>SUBJECT:</b> Authorization of an Amendment of Contract with Square Signs LLC for the Digital Marquee Signs Project	<b>MEETING DATE:</b> July 18, 2024
<b>SUBMITTED BY:</b> Trystan Hayes	
<b>PURPOSE OF REPORT:</b> <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:**

The City Council is being asked to approve an amendment to the current contract with Square Signs LLC for \$48,583.75.

**BACKGROUND/DISCUSSION:**

The City executed a contract with Square Signs LLC to install 3 Digital Marquee Signs at the Youth Center, Senior Center, and City Hall. The city has a grant through Clean California to improve signage around the City. The amendment to the current contract would go towards the redesigned Digital Marquee Signs. The cost of the redesigned signs exceeds the initial 10% contingency budget. Staff requests approval to authorize a change order in the amount of \$48,583.75.

**OPTIONS:**

- 1. Move to amend the contract with Square Signs LLC in the amount of \$48,583.75.
- 2. Other direction

**FISCAL IMPACT:**

None  \$48,583.75 Budgeted Item?  Yes  No  
Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase: \$  
Affected fund(s):  General Fund  Measure P Fund  Measure V Fund  Other: Clean CA Grant Funding

Comments:

**STRATEGIC PLAN IMPACT:**

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake



- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

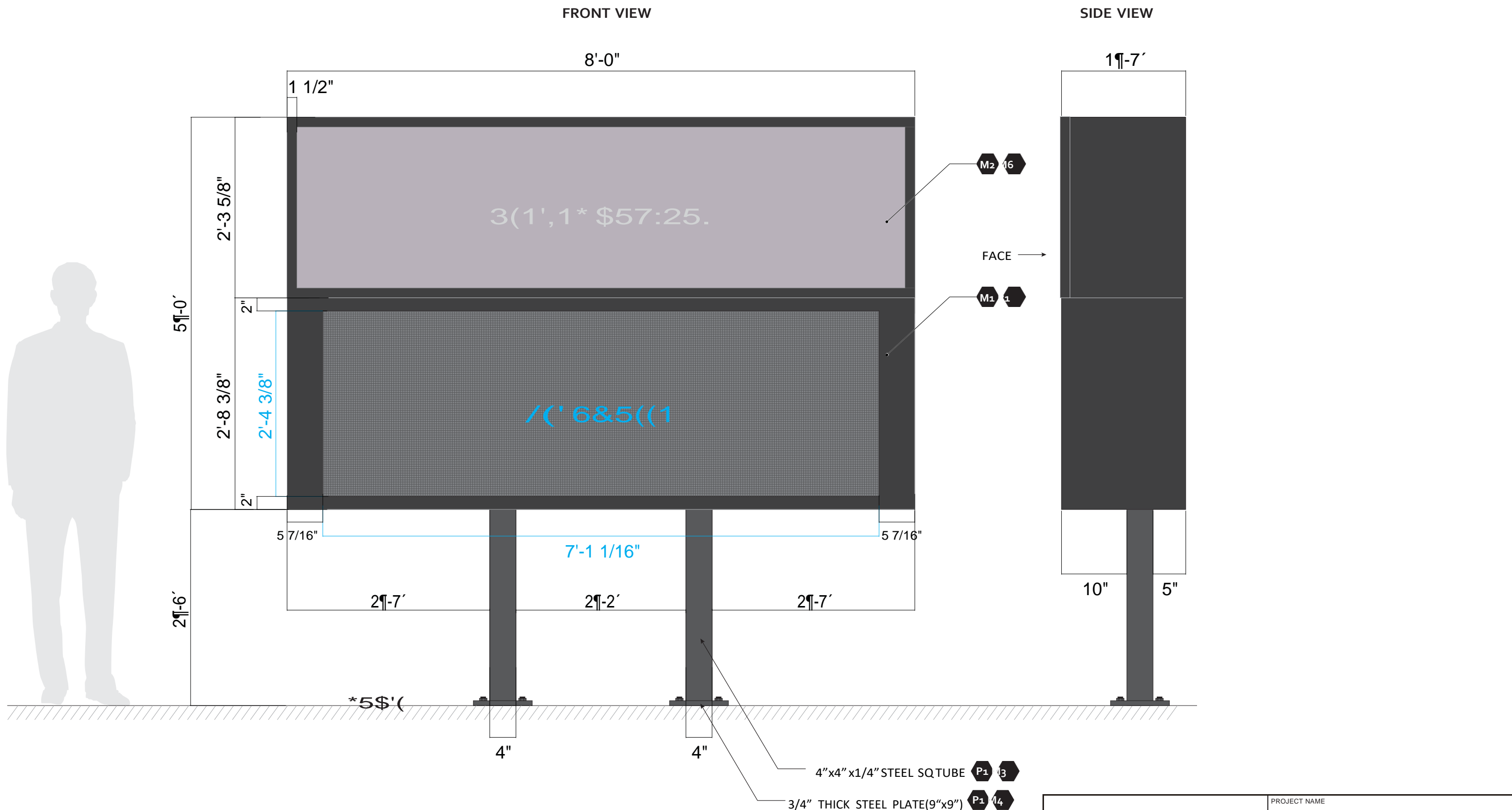
**SUGGESTED MOTIONS:**

1. Move to amend the contract with Square Signs LLC in the amount of \$48,583.75.

- Attachments:**
1. Previous Digital Marquee Sign Design
  2. New Digital Marquee Sign Design

# SIGN 1

## Attachment #1: Previous Digital Marquee Sign Design

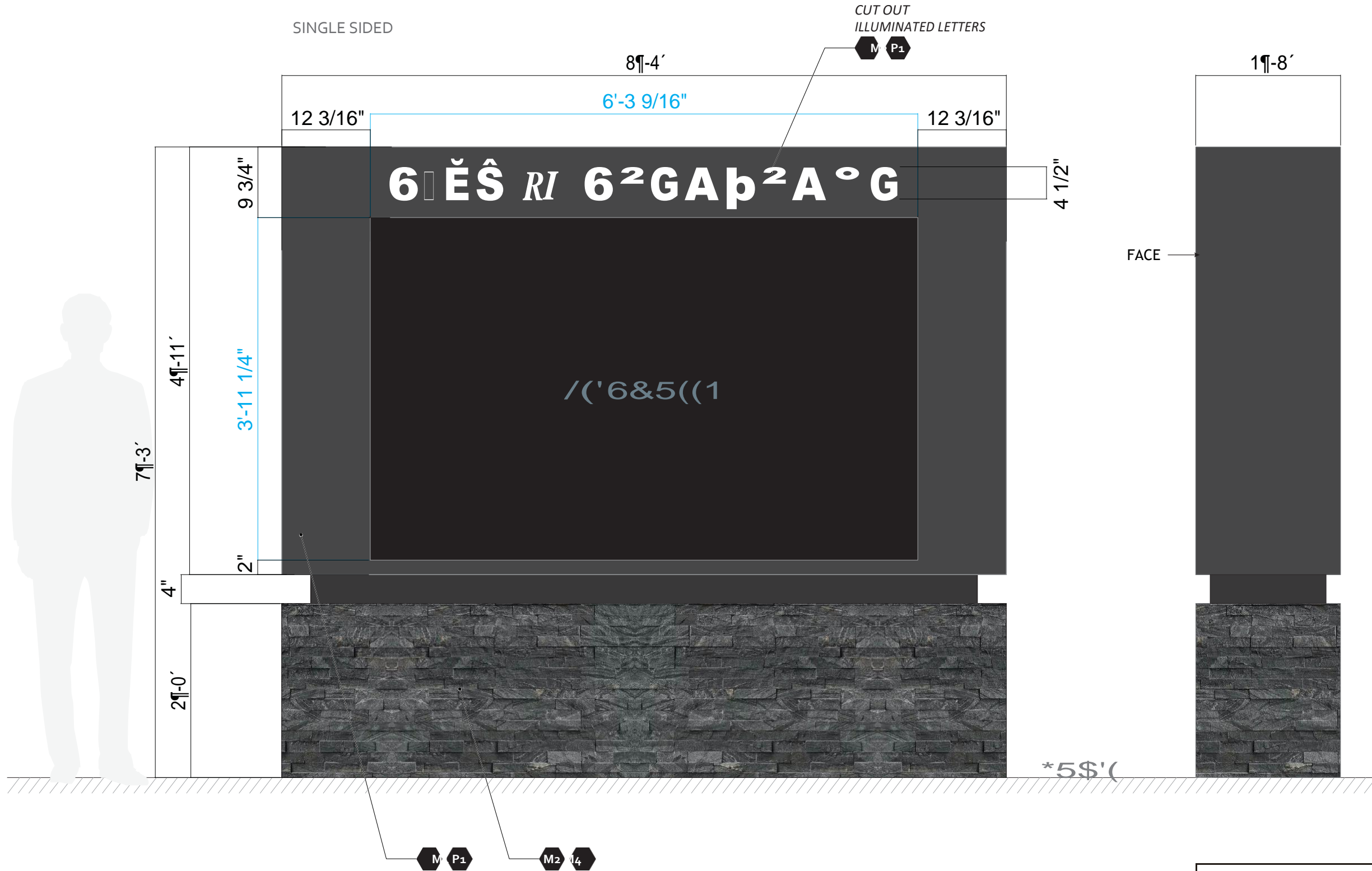


	PROJECT NAME CITY OF CLEARLAKE SIGNS			
APPROVED	PROJ. START DATE:	DATE LAST REVISED:	REV. NO.	REV. DATE
CHECKED	06.18.2024		1	
DRAWN BY Square Signs LLC DBA FrontSigns			SHEET 5	

FRONT VIEW

SIDE VIEW

SINGLE SIDED



CONCRETE BASE, WITH "STACKEDSTONE" DECORATIVE FINISH

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SIGN 1

SIGN 2

SIGN 3


# Attachment #2: New Digital Marquee Sign Design



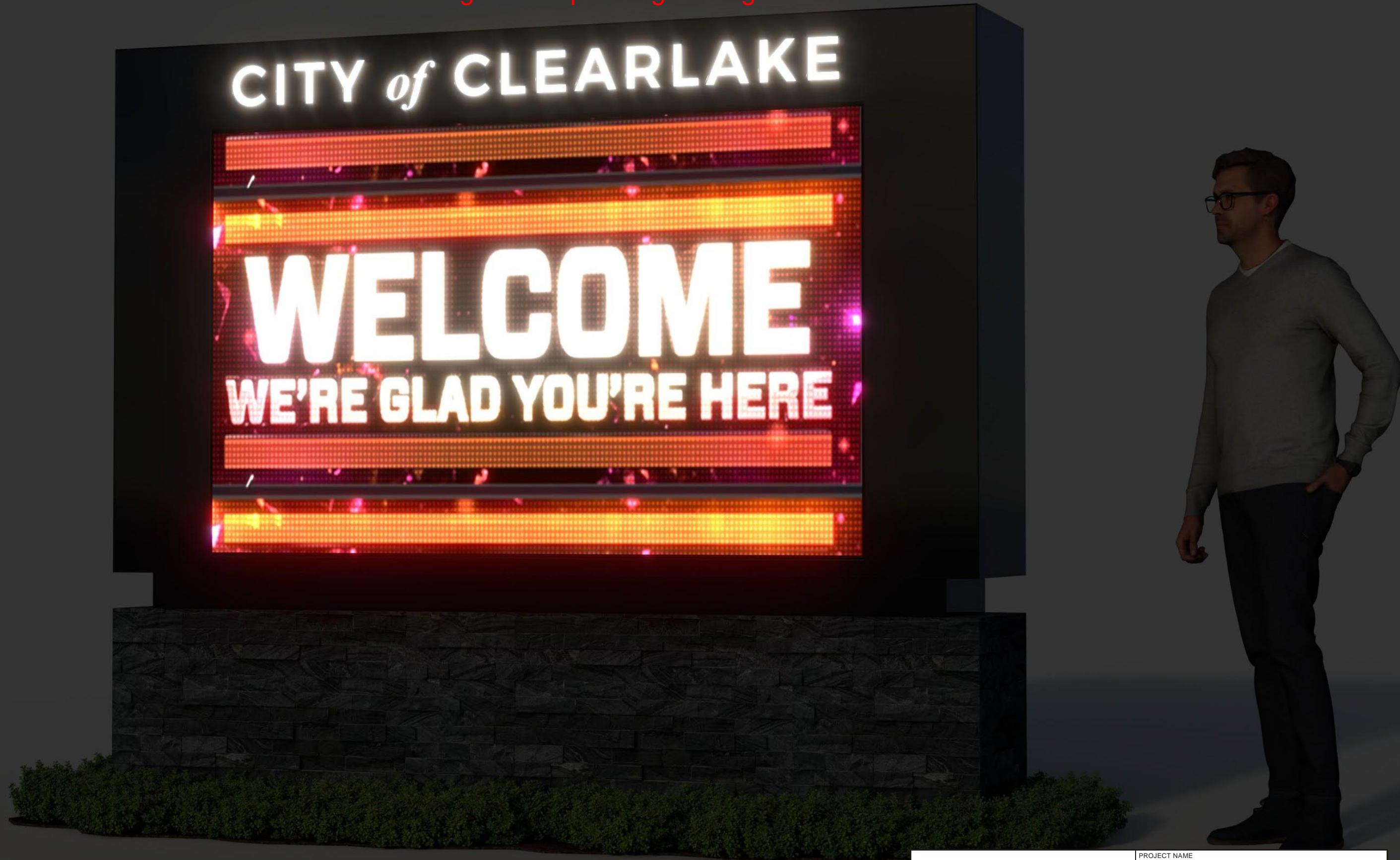
PLANTS ARE NOT INCLUDED

## VISUALISATION

THE SIGN MOCKUP APPEARANCE IS VERY APPROXIMATE  
ACTUAL COLOR MAY VARY FROM SCREEN REPRESENTATION


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Attachment #2: New Digital Marquee Sign Design



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