



STAFF REPORT	
<b>SUBJECT:</b> Adoption of an Updated City of Clearlake Injury and Illness Prevention Plan (IIPP)	<b>MEETING DATE:</b> October 19, 2023
<b>SUBMITTED BY:</b> Melissa Swanson, Administrative Services Director/City Clerk	
<b>PURPOSE OF REPORT:</b> <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:**

The City Council is being asked to approve an updated City of Clearlake Injury and Illness Prevention Plan (IIPP).

**BACKGROUND/DISCUSSION:**

The Injury and Illness Prevention Plan (IIPP) is an OSHA required program to provide standards for sound, workable safety activities to assist entities in insuring safe working conditions for all employees. All California employers are required to have a written IIPP per Title 8 of the California Code of Regulations, Section 3203. The IIPP outlines the responsibilities and policies and procedures within the organization.

The current IIPP was adopted by the City in 2015. This updated version has been updated to reflect current regulations and City practices.

Upon adoption, each employee and volunteer will be given an updated copy.

**OPTIONS:**

1. Move to approve the updated City of Clearlake IIPP.
2. Other direction

**FISCAL IMPACT:**

None  Budgeted Item?  Yes  No

Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase: \$

Affected fund(s):  General Fund  Measure P Fund  Measure V Fund  Other:

Comments:

**STRATEGIC PLAN IMPACT:**

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to approve the updated City of Clearlake IIPP.

- Attachments:** 1) Updated City of Clearlake IIPP