



# CITY OF CLEARLAKE

City Council

STAFF REPORT	
<b>SUBJECT:</b> Adoption of Resolution 2023-33 authorizing the sale or disposal of surplus City property	<b>MEETING DATE:</b> August 3, 2023
<b>SUBMITTED BY:</b> Adeline Leyba, Public Works Director	
<b>PURPOSE OF REPORT:</b> <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:**

The City Council is being asked to adopt a resolution authorizing the sale of, or otherwise dispose of, surplus City property and equipment.

**BACKGROUND/DISCUSSION:**

City of Clearlake Municipal Code Section 3-4.10 states the Purchasing Agent shall have the authority to sell, trade or exchange all said supplies and equipment which have a fair market value of less than ten thousand (\$10,000.00) dollars. The Purchasing Agent shall have the discretion to dispose of surplus supplies and equipment which have a fair market value of ten thousand (\$10,000) dollars or more either by offering them for sale in a public auction or by exchanging or trading in such supplies or equipment in part or full payment for new supplies, materials or equipment of a similar nature.

The Public Works Department has an obsolete grader that is no longer able to be used. Staff intends to dispose of it through sale at auction.

**OPTIONS:**

1. Move to adopt Resolution 2023-33 authorizing the sale or disposal of surplus City property.
2. Other direction

**FISCAL IMPACT:**

None  Budgeted Item?  Yes  No

Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase: \$

Affected fund(s):  General Fund  Measure P Fund  Measure V Fund  Other:

Comments:

**STRATEGIC PLAN IMPACT:**

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City

- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to adopt Resolution 2023-33 authorizing the sale or disposal of surplus City property.

- Attachments: Resolution 2023-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF CLEARLAKE DECLARING SURPLUS PROPERTY  
AND AUTHORIZING DISPOSAL OF SAME**

**WHEREAS**, the City recognizes that from time to time it is necessary to declare property and equipment surplus to the needs of the City and determine that said property is no longer necessary or beneficial to the operations of the City; and

**WHEREAS**, at the regular City Council meeting of August 3, 2023 the Council considered staff recommendation to declare certain property surplus.

**WHEREAS**, the PW Department owns equipment, identified in "Exhibit A", that are no longer used due to mechanical issues and component failures that make the vehicles inoperable, unsafe to operate or economically infeasible to repair; and

**WHEREAS**, Clearlake Municipal Code Section 3-4.10 permits the disposal of obsolete or worn out equipment and to dispose of said equipment.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Clearlake hereby declares the vehicles listed in "Exhibit A" as surplus and authorizes the Director of Public Works to take necessary steps to dispose of the vehicles.

**PASSED AND ADOPTED** by the City Council of the City of Clearlake, County of Lake, State of California, on this 3<sup>rd</sup> day of August 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: \_\_\_\_\_  
City Clerk

\_\_\_\_\_   
Mayor

**EXHIBIT A**

<b>Equipment</b>	<b>Serial #/Model</b>	<b>YR</b>
<b>Motor Grader</b>	<b>John Deere DW772BH549491</b>	<b>1994</b>