



<b>STAFF REPORT</b>	
<b>SUBJECT:</b> Authorization of an Agreement with Studio W for City Hall Remodel Services for a Not-to-Exceed Amount of \$130,916	<b>MEETING DATE:</b> January 19, 2023
<b>SUBMITTED BY:</b> Administrative Services Director/City Clerk Melissa Swanson	
<b>PURPOSE OF REPORT:</b> <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:**

The City Council is being asked to authorize the City Manager to execute an agreement with Studio W for professional design services related to the City Hall remodel project.

**BACKGROUND/DISCUSSION:**

Based on the on-call design services proposals your Council awarded in 2022, City staff requested a proposal for the upcoming City Hall remodel project from Studio W to prepare construction documents and assist with the construction process and procedures. Their proposal is attached.

The proposed contract would be a not-to-exceed contract for \$130,916

**OPTIONS:**

1. Move to authorize City Manager to execute an agreement.
2. Other direction

**FISCAL IMPACT:**

None     not-to-exceed \$130,916    Budgeted Item?  Yes     No

Budget Adjustment Needed?  Yes     No    If yes, amount of appropriation increase: \$

Affected fund(s):  General Fund     Measure P Fund     Measure V Fund     Other: Capital Improvement 240 Fund

Comments:

**STRATEGIC PLAN IMPACT:**

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities

- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to authorize City Manager to execute an agreement.

- Attachments:** Studio W Proposal for City Hall Interior Remodel