CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT:	Consideration of Resolution No. 2026-41 Authorizing Application for, Acceptance of, and Execution of Documents Related to a Statewide Park Development and Community Revitalization Program Round 5 Grant for the Burns Valley Sports Complex Project	**MEETING DATE:** November 19, 2026
SUBMITTED BY:	Adeline Leyba, Public Works Director	
PURPOSE OF REPORT:	☐ Information only ☐ Discussion ☒ Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

Adopt the accompanying resolution approving an application to the California Department of Parks and Recreation for Statewide Park Development and Community Revitalization Program (SPP), Round 5 funding for the Burns Valley Sports Complex, and designating the City Manager to negotiate, sign and submit the documents necessary to complete the grant scope.

BACKGROUND/DISCUSSION:

SPP supports new parks and recreation opportunities in underserved communities. Round 5 applications are due December 17, 2026. The program evaluates neighborhood need, community participation, the proposed recreation improvements and the applicant's ability to deliver and sustain the project.

The City is developing the Burns Valley Sports Complex as a multiuse recreation campus supported by several funding sources. This application would address remaining outdoor recreation improvements, with a soccer field as the central proposed feature and related facilities and accessible connections considered through community input and cost review. The SPP request is separate from the Community Resilience Centers planning application for future indoor recreation and resilience facilities.

A community workshop was held November 10, 2026, and a second is scheduled for November 23. Participants reviewed the concept plan and provided ideas about recreation activities, shade, access and supporting amenities. Written Little League input also identified field orientation, dugout shade, secure equipment storage and emergency equipment access. Staff will use the meeting records, survey responses and design review to develop the final application scope.

The application budget will identify the work requested under SPP separately from work supported by existing awards. Current estimates and available funding must be reconciled so that the application describes a complete, usable project without charging the same work to more than one grant.

The required resolution approves the application; certifies that sufficient funds will be available to complete the project before work begins and to operate and maintain it if awarded; accepts the grant contract's General

Provisions; designates the City Manager as authorized representative; and commits the City to applicable laws and program requirements. Adoption does not award a construction contract.

OPTIONS:

1. Adopt Resolution NO. 2026-41 approving the SPP Round 5 application and related authorizations.

2. Provide additional direction to staff before adopting the resolution.

3. Do not adopt the resolution and do not submit the application.

FISCAL IMPACT:

☒ None ☐ $500,000 grant request Budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: $

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments**:**

STRATEGIC PLAN IMPACT:

☐ Goal #1: Economic Development

☒ Goal #2: Public Facilities and Infrastructure

☐ Goal #3: Celebrate Clearlake

☐ Goal #4: Clean

☒ Goal #5: Fiscal Sustainability

☒ Goal #6: Safe

SUGGESTED MOTIONS:

Move to adopt Resolution No. 2026-41 authorizing the City of Clearlake to apply for, accept, and execute documents related to the Statewide Park Development Community Revitalization Program for the Burns Valley Sports Complex Project

☒ **Attachments:** Draft Resolution NO. 2026-41