



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Adoption of Resolution No. 2025-43, A Resolution of the City of Clearlake Approving a Temporary Street Closure for the Winter Festival Celebration on December 6, 2025

MEETING DATE:
November 20,
2025

SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt Resolution No. 2025-43 authorizing the closure of Austin Road during the Winter Fest on December 6, 2025.

BACKGROUND/DISCUSSION:

The first annual Winter Fest will take place from 11:00 am to 6:00 pm on December 6th, 2025. The festivities will include vendor booths, snow sledding, snow blasts every half hour, live music, singing, and craft activities for all ages. The vendor booths will be set up on Austin Road on the south end of Austin Park from Lakeshore to Uhl Avenue. Staff is requesting a road closure of Austin Road for this purpose from 6:30 am to 8:30 pm.

OPTIONS:

1. Move to adopt Resolution No. 2025-43
2. Other direction

FISCAL IMPACT:

☒ None ☐ \$ Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☐ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City

- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to adopt Resolution No. 2025-43.

- ☒ **Attachments:**
- 1) Resolution No. 2025-43
 - 2) Preliminary Event Map