



# CITY OF CLEARLAKE

City Council

## STAFF REPORT

**SUBJECT:** Adoption of Resolution Approving an Amendment to the State CDBG Program Income Award #21-CDBG-PI-00036- Senior Center Rehabilitation

**MEETING DATE:** Nov. 20, 2025

**SUBMITTED BY:** Alan D. Flora, City Manager  
Bambi Cline, Building Services Manager

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL:

Amend Community Development Block Grant (CDBG) Program Income grant award (#21-CDBG-PI-00036) to complete the Senior Center rehabilitation project.

### BACKGROUND/ DISCUSSION:

The City of Clearlake received a Community Development Block Grant (CDBG) Program Income Award #21-CDBG-PI-00036 in support of the Senior Center Rehabilitation Project, located at 3245 Bowers Avenue, Clearlake, CA 95422. The activity (Matrix Code 03A – Public Facilities and Improvements) provides upgrades to the Senior Community Center, a vital facility serving elderly and low-income residents in the City.

Under the approved Program Income (PI) activity, the City completed essential accessibility and exterior improvements, including landscaping and other rehabilitation work. Following closeout of the separate CDBG-CV2/3 award for additional facility upgrades, several elements—specifically interior painting and cost adjustments associated with increased landscaping expenses—remained incomplete due to time constraints in the CV2/3 grant term.

To ensure full project completion, the City has submitted to HCD a Program Income Amendment Form requesting:

- Inclusion of interior painting within the PI scope of work; and
- A budget increase of \$30,000 (from \$145,004 to \$175,004) to cover the remaining work and cost escalation

Adopting the attached Resolution 2025-38 will Approve an Amendment to the State CDBG Program Income Award #21-CDBG-PI-00036, authorizing the City Manager to execute all related documents required by the California Department of Housing and Community Development (HCD).

**OPTIONS:**

1. Adopt Resolution 2025-38
2. Direction to Staff.

**FISCAL IMPACT:**

☐ None      ☒ \$30,000      Budgeted Item? ☒ Yes    ☐ No

Budget Adjustment Needed? ☐ Yes    ☒ No      If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund    ☐ Measure P Fund    ☐ Measure V Fund    ☒ Other: CDBG-PI

Comments: N/A

**STRATEGIC PLAN IMPACT**

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

☒ **Attachments:**

1. **Proposed Resolution 2025-38**