

CITY OF CLEARLAKE

FEE SCHEDULE

Effective July 1, 2026



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Administrative & Miscellaneous Fees

Description	<u>Fee</u>
Technology Recovery Cost Applied to All Applications	2%
Publications & Maps	
Budget	\$ 20.00
Design & Construction Standards	\$ 12.00
Drainage Master Plan Study	\$ 18.00
General Plan Policies	\$ 30.00
General Plan Technical Background	\$ 12.00
General Plan Housing Element	\$ 24.00
General Plan Land Use Map	\$ 18.00
Lakeshore Drive Design Guidelines	\$ 12.00
Parks Master Plan	\$ 12.00
Redevelopment Plan	\$ 18.00
Redevelopment Five Year Implementation Plan	\$ 12.00
Sphere of Influence Study	\$ 12.00
Zoning Chapter XVIII	\$ 36.00
Zoning Map	\$ 1.20
Site Development Assessment & Business Attraction Strategy	\$ 14.40
Subdivision Ordinance	\$ 12.00
Copy Fees (per page)	
Public Record General 8 1/2 x 11 Copy	\$ 0.20
8 1/2 x 14 Copy (Legal Size)	\$ 0.20
11 x 17 Copy	\$ 0.25
Parcel Maps	\$ 4.00
Topographical Maps	\$ 7.00
Copies of City Council/Planning Commission Meetings	
Meeting Recordings	Per CD \$ 5.00
Planning Commission Agenda Cover Sheet Mailing	Per year \$ 50.00
Planning Commission Agenda Packets (in advance of meeting)	Per Meeting \$ 25.00
Electronic Records	CPO - 50%
<i>Deposit to be determined by the City Manager on a case-by-case basis</i>	
Other Fees	
Return Check Fee	\$ 35.00
Credit Card Chargeback Fee	\$ 30.00
Credit/Debit Card Fee	3%
Credit/Debit Card Fee (Collected through Citation Processing Center)	3.5%
Late Payment Penalty Fee (monthly)	5%
Late Payment Interest (monthly)	10%
Civil Subpoenas	\$275 deposit at time of service
<i>The service of civil subpoenas, depositions, and attendance in civil court proceedings of employees will be governed pursuant to Government Code Section 68096.1, 68097, 68097.1, 68097.2, 68907.5, 68907.6, 68907.7, 68907.9, and 68907.10, all inclusive</i>	
<i>Per Government Code</i>	

Business License Fees

Licensing Period: October 1st through September 30th

General Business License Annual Fees

	Fee
Business License Annual Fee	\$ 90.00
<i>+\$10 for each additional employee</i>	
<i>10% fee per total business license cost will be added for each month delinquent, not to exceed 50% of the business license fee.</i>	
<i>\$4 State Fee will be added to each application</i>	

Secondary Business License

	\$ 45.00
<i>+ \$10 per employee</i>	
<i>Secondary Business license shall be one half of the general business license fee if you have more than one business in the City limits (i.e., general license \$90.00 plus \$45.00 for second business, plus \$10 per employee)</i>	

Special Event Business License

(Shall be issued for a specific period not to exceed 10 days & requires Special Event Application)

\$ 20.00

Business Licenses go to: <https://www.clearlake.ca.us/275/Business-Licenses>

Philip Sales

Highlight

Changes to this page:
1.) Licensing types condensed: removed *Beauty Shops, Real Estate Broker, Flea Market, & Farmers Market.*
2.) Quarterly Business License removed.
3.) Short Term Rentals moved to Planning Fees section on page 6.

Building Permit Applications

Failure to obtain any required work permits before work begins

Fees

2 x Permit fee

Permit Fee

1.5% of the valuation*

*valuation=total cost of construction for the project, including labor and materials falling under Title 24. Valuation amount provided by the applicant will be verified against the most recent version of the ICC, IBC Valuation Chart and current cost of materials. Title 25 Permit fees calculated per sections 1020.1 and 1020.7

Other Permits - CBC	Calculated Per BVD Fee Table, as noted
Building Plan Check	.65% of the permit fee (or .975% of the valuation)
Building Plan Check Amendments	Calculated Per BVD Fee Table, as noted
Residential Electrical/Mechanical Service Upgrade/Repair	\$ 150
Residential Plumbing	\$ 150
Residential Plumbing with Trenching	\$ 150
Commercial Electrical Service Upgrade	\$ 175
Electrical Vehicle Charging Port	\$ 125
Generator	\$ 200
Residential Demo	\$ 150
Commercial Demo	\$ 200
Residential Electrical Solar Base Fee (up to 15kw's)	\$ 450.00 (+\$15/kw over 15kw's)**
Residential Thermal Solar Base Fee (up to 10kw's)	\$ 450.00 (+\$15/kw over 15kw's)**
Commercial Electrical Solar Base Fee (up to 50kw's)	\$ 1,000.00 (+\$7/kw 51-250kw's) (+\$5/kw over 251 kw's) **
Commercial Thermal Solar Base Fee (upto 30kw's)	\$ 1,000.00 (+\$7/kw 51-250kw's) (+\$5/kw over 251 kw's) **
Retrofit Foundation	\$ 150.00
Reissuance of Certificate of Occupancy Plan Revision	\$ 100.00
Review	\$ 100.00
Inspection Fee (initial, re-inspection, as-built)	\$ 100.00

Note: 433A Manufactured/Mobile Home or Commercial Coach Recoding Fees, CA HCD Transportable Sections (s) Fee - Per HCD Fee Schedule/Requirement; Recording Fee(s) - Per County of Lake Fee Schedule

**Prices based on CA AB 1124: subject to change per State Guidelines

California Building Standards Commission (CBSC) Fees - *Fees subject to change per State Guidelines \$ 1.00 per \$25,000 of final evaluation

Seismic Fees (SMP) *Fees subject to change per State Guidelines

Category 1 Construction Valuation x .00013 (min \$.50)
(1-3 story residential, excludes hotels/motels) Valuation x .00013 (min \$.50)

Category 1 Construction Valuation x .00013 (min \$.50)
(1-3 story residential, excludes hotels/motels) Valuation x .00013 (min \$.50)

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Highlight

Changes to this page:
 1.) Permit Fee calculation defined better.
 2.) Plan Check calculation defined better.
 3.) Added 2 Solar Fee types & adjusted rates to industry standard.

Mobile Home Park Fees

	<u>Fee</u>
Mobile Home Park Annual Inspection Fee	\$ 40.00
per site including the 1st unit, plus	\$ 15.00
Non-compliance re-inspection	\$ 30.00
per site including the 1st unit, plus	\$ 10.00
	<i>for each additional unit on site</i>
Mobile Home Park Annual Permit to Operate Fees	\$ 1.00

All fees for 'Mobile Home Parks Annual Permit to Operate' and related fees shall be as set forth in the current Mobile Home Parks Act, Title 25, Section 1008, et seq. The CA Department of Housing and Community Development (HCD) calculates annual fees. The City of Clearlake collects payment on behalf of HCD.

Rental Registration Fees

Annual Registration (per parcel)	\$ 105.00
Annual Inspection (0-4 units)	\$ 135.00
Annual Inspection (over 4 units)	\$ 300.00
Re-inspection (minimum)	\$ 150.00
Re-inspection (Actual Time/hourly)	\$50.00
Self-Certification Registration	\$75

Engineering Fees**Grading Permits - California Building Code Fee Schedule****As Calculated by City Staff**

Grading Permits - City staff will calculate cost based on the grading plan, and review if required, as noted on the Grading Application.

Encroachment Permits

Driveway Adjacent to Paved Street	\$ 170.00
Driveway Adjacent to Unpaved Street	\$ 125.00
Trenching - Paved Streets	\$250 + \$1.00/LF
Trenching - Unpaved Streets	\$200 + \$0.50/LF
Trenching – Paved Streets	\$1.00/SF
Trenching – Unpaved Streets	\$0.50/SF
Other Plan Check and Inspections	<i>4.5% of engineer's Estimate (\$200 minimum)</i>
Minimum Fee	\$ 200.00
Engineer's Estimate	As Calculated by City Staff

Calculation based on type of work requested in encroachment permit

Heavy Load Permits for Overweight, Over-Width, Over-Length and Over-Height	\$ 75.00
Paving Inspection Fee	\$50.00
Re-Inspection	\$ 55.00
Failure to obtain any required permits before work begins	2 x Permit fee
Annual Blanket Encroachment Permit for Utilities	\$150

Development Fees

Plan Check Fee	4.5 % of Engineer Estimate up to \$200k
	3.5% of Engineer Estimate between above \$200k and \$500K
	2.5% of Engineer Estimate between above \$500 and \$1 Million
	2% of Engineer Estimate above \$1 Million
Development Inspection	2 % of Engineer Estimate up to \$200k
	1.5% of Engineer Estimate between above \$200k and \$500K
	1% of Engineer Estimate between above \$500 and \$1 Million
	.5% of Engineer Estimate above \$1 Million

Planning Fees

	Fee	Deposit
Marijuana Dispensary Annual Renewals		
LiveScan	\$	10 + DOJ Fee
Renewal Processing	\$	250.00
Zoning Clearance/Zoning Permit		
Sign Permit	\$	102.00
Sign Face Copy Change	\$	54.00
Single Family Residence	\$	125.00
Second Residential Unit	\$	125.00
Multifamily Residence <4 units	\$	250.00
5 to 14 units	\$	816.00
Multifamily Residence >15 units	\$	4,000.00
Commercial <5,000 SF	\$	555.00
5001 to 9999 SF	\$	840.00
>10,000 SF	\$	4,000.00
Temporary Use Permit Outdoor Annual	\$	125.00
Display Permit	\$	800.00
Accessory Structures less than 120 SQFT	\$	125.00
Short Term & Vacation Rental Permit	\$	125.00
Home Occupation/Office	\$	125.00
Tree Removal Permit	\$	125.00
Lot Line Adjustment	\$	800.00
Lot Merger	\$	500.00
PM/Sub. Map Checking	\$	150/per lot

Philip Sales

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Highlight

Changes for this page:

- 1.) Short Term & Vacation Rentals moved from page 3.
- 2.) Fees for "Lot Line Adjustment" and "Lot Merger" previously transposed, corrected.

	Fee	Deposit
Conditional Use Permits	\$ 2,200.00	
Administrative Use Permits	\$ 2,200.00	
Temporary Use Permit	\$ 125.00	
Categorical Exemption (CE) from CEQA	\$ 150.00	
Environmental Impact Report	<i>(deposit required, applicant will be responsible for \$ 5,000.00 actual cost)</i>	
Initial Study Fee	\$ 1,500.00	
Street name change fee	\$ 400.00	
Tree Replacement Fee	\$ 600.00	<i>per tree</i>
Variance	\$ 500.00	
Minor Subdivision (Four or Fewer Lots)		
Initial Study	\$ 1,500.00	
Tentative Map Processing	\$ 2,450.00	
Total Fee:	\$ 3,950.00	
Improvement Plan Processing and Inspections	\$ 4,000.00	
Parcel Map Processing	\$ 1,000.00	
Subdivision Construction Agreement	\$ 570.00	
Acceptance of Easements and Improvements	\$ 450.00	
Appeals		
Appeal of Staff Decision	\$ 880.00	
Appeal of Planning Commission Decision	\$ 880.00	
Extension of Approval	\$ 345.00	
Abandonment of Easement	\$ 715.00	
Major Subdivision	\$ 6,000.00	
Zone Amendment	\$ 2,400.00	
General Plan Amendment	\$ 6,000.00	
Certificate of Compliance	\$ 1,200.00	
Annexation	\$ 6,000.00	
Development Agreement	\$ 6,000.00	
Special Requests or Studies	\$ 6,000.00	
Technology fee - 2% of total fees charged	(applies to all applications)	2%
Legal Services	CPO-50%	
General Plan Maintenance Fee (applies to all applications)		\$ 25.00
County of Lake Clerks Processing Fee – for all documents filed with the County https://www.lakecountyca.gov/185/Fees	Per Current County Fee Schedule	
California Department of Fish & Wildlife CEQA Fees (i.e. ND, MND, EIR, CPR) https://wildlife.ca.gov/Conservation/Environmental-Review/CEQA/Fees	Per Current CA Dept of Fish & Wildlife Filing Fees	

County of Lake Assessor & Recorder's Office (for all documents to be recorded) Per County Fee Schedule.

Animal Control Fees

Adoption Fees

	<u>Fee</u>
Dog Adoption	\$ 90.00
Cat Adoption	\$ 70.00
Barn Cat Adoption	No Fee
Rabbit Adoption	\$ 10.00
Small Animal Adoption	\$ 10.00
Large Bird Adoption	\$ 25.00
Small Bird Adoption	\$ 36.00
Cat Carrier	\$ 5.00

Dog License Fees

License Issued with Proof of Current Rabies Vaccination

With Proof of Spay & Neuter*	\$ 20.00
Specialized Animals - AKC, UKC, or Others as listed in Clearlake Municipal Code 7-10.3*	\$ 25.00
Service Animals (Excludes therapy animals)	No Fee
Late Fee (Unaltered)	\$ 25.00
Late Fee (Altered)	\$ 21.00
Tag Replacement	\$ 6.00
Engravable Collar	\$ 20.00

Deceased Animal Disposal

Disposal Cat	\$ 42.00
Disposal Small Animal	\$ 26.00
Disposal Dog < 50 pounds	\$ 42.00
Group Cremation Dog	\$ 54.00
Group Cremation Cat	\$ 48.00
Group Cremation 75-99 pounds	\$ 54.00
Group Cremation 100+ pounds	\$ 75.00
Private Cremation 0-2 pounds	\$ 140.00
Private Cremation 3-49 pounds	\$ 140.00
Private Cremation 50-99 pounds	\$ 175.00
Private Cremation 100+ pounds	\$ 260.00
Private Cremation Paw Print	\$ 84.00

Euthanasia Fees (at vets)

Cats	Actual Cost
Dogs	Actual Cost

Field Services

ACO Transport Animal to Vet	\$ 75.00
ACO Transport to Vet After Hours	\$ 175.00
ACO Field Euthanasia	\$ 106.00
ACO Service Fee	\$ 75.00

Kennel Permits (Annual Fee)

Prior to issuance of Kennel Permit - Use Permits, Zoning Verification and Neighbor Acknowledgements may be required.

	<u>Fee</u>
5 - 7 Dogs	\$ 90.00
8 - 16 Dogs	\$ 150.00
16 + Dogs	\$ 225.00

Impound/Redemption Fees

Altered Animal	Doesn't include boarding	\$ 45.00
Unaltered Animal	Doesn't include boarding	\$ 45.00
Repeat Impound Unaltered Additional Fee		\$ 30.00
- 2nd Offense		\$ 50.00
- 3rd Offense		\$ 100.00
Board (Per Day)		\$ 20.00
Quarantine Board (per day)		\$ 32.00
Veterinarian		Actual Cost
Livestock		Actual Cost

Surrender Fees

Owner Surrender Dog Altered	\$ 46.00
Owner Surrender Dog Unaltered	\$ 69.00
Owner Surrender Cat Altered	\$ 46.00
Owner Surrender Cat Unaltered	\$ 69.00
Owner Surrender Small Animal Altered	\$ 46.00
Owner Surrender Small Animal Unaltered	\$ 69.00
Owner Surrender for Litter (per animal)	\$ 19.00

Vicious Dog Hearing fee

\$ 150.00

Medical

Microchip Dog	\$ 20.00
Microchip Cat	\$ 10.00
Other Medical @ Vet Clinic	Actual Cost

Code Enforcement Fees

Abandoned Vehicle Abatement	<u>Fee</u>
Voluntary Compliance (Gone Upon Arrival)	\$ 75.00
Voluntary Compliance (Removed by City)	\$ 125.00
Property Owner Requested Vehicle Abatement - Passenger Vehicle	\$ 250.00
Property Owner Requested Vehicle Abatement - Other (RV, Boat, Trailer, etc...)	Actual Cost
Code Enforcement Hearing Fee	\$ 200.00
Cultivation Permit Application Fee	\$ 250.00
Following Admin Cite for No Permit w/Code Enf Approval	\$ 500.00
Boarding Permit (Non-refundable upon application)	
Commercial Building Boarding Permit	\$ 150.00
Commercial Building Boarding Permit Renewal/Extension	\$ 150.00
Re-Inspection Fee	\$ 50.00
Red Tagged Building Entry Permit	\$ 25.00
Vacant Commercial Buildings	
Registration	\$100 + 12.50 per month until July 1st
Annual Renewal	\$250 Renewal + \$200 per month Monitoring Fee
Response Fee (per day)	\$ 50.00

Police Fees

	Fee
DUI Cost Recovery	\$ 425.00
Police Reports	\$ 10.00
 Criminal Offender Registration	
Initial Registration	\$ 50.00
Change of Address	\$ 30.00
Photographs	
CD/Audio-Video	\$ 10.00
4 x 5 8.5x11 color copy	\$ 10.00
5 x 7	\$ 15.00
8 x 10	\$ 20.00
 Citation Sign-Off	
CPD Parking/Mech/Reg Cites	\$ 15.00 No Charge
 Deer Tag Sign-Off	
	\$ 15.00
 Release of Vehicle	
22651(h) & (p), DUI and 23109 VC	\$ 100.00 \$ 150.00
 Citizen Clearance Letter	
	\$ 10.00
Repossession Fee	
	\$ 15.00
Booking Fee	
	(Arrestee) Actual Cost
 V.I.N. Verification	
At Police Department	\$ 10.00
Other	\$ 20.00
 False Alarm	
1st - 2nd	\$ -
3rd - 4th	\$ 100.00
5th - 6th	\$ 200.00
7th - 8th	\$ 400.00
9th - 10th	\$ 800.00
11th +	\$ 1,000.00
 Fingerprinting (Rolled)	
LiveScan	\$ 10.00 \$10 + DOJ Fee
 Secondhand Dealer Permit (New + Renewal)	
Plus LiveScan fee	\$50 + DOJ Fee \$10 + DOJ Fee
 Sidewalk Wendor/Itinerant Vendor	
Plus Livescan fee	\$ 45.00 \$10 + DOJ Fee

Parking Citation Fines		Fee
21113(A) VC	Parking, School Grounds	\$ 50.00
21210 VC	Bicycle Parking, Sidewalk	\$ 50.00
21211(A)-(B) VC	Obstructing Bikeway, Path or Trail	\$ 50.00
22500(A) VC	Parked in Intersection	\$ 50.00
22500(B) VC	Parked in Crosswalk	\$ 50.00
22500(C) VC	Parked in Safety Zone	\$ 50.00
22500(E) VC	Parked Blocking Driveway	\$ 50.00
22500(F) VC	Parked on Sidewalk	\$ 50.00
22500(H) VC	Double Parked	\$ 50.00
22500(I) VC	Parked in Bus Zone	\$ 250.00
22500(K) VC	Parked on Bridge	\$ 50.00
22500(L) VC	Parked in Wheelchair Access	\$ 250.00
22500.1 VC	Fire Lane	\$ 70.00
22502(A) VC	Right Wheel to Curb	\$ 50.00
22504(A) VC	Parking Unincorporated Area	\$ 50.00
22505(B) VC	Posted No Parking, State Highway	\$ 70.00
22507.8(A)-(C)	Parking in Handicap Space	\$ 275.00
22514 VC	Parked by Fire Hydrant	\$ 50.00
22515 VC	Unattended Vehicle	\$ 40.00
22516 VC	Parked w Person Locked in Vehicle	\$ 145.00
22517 VC	Open Door on Traffic Side When Unsafe	\$ 145.00
22522 VC	Parked by Sidewalk Ramp	\$ 275.00
22523(A) VC	Abandoned Vehicle, Highway	\$ 350.00
22523(B) VC	Abandoned Vehicle, Public-Private Property	\$ 350.00
22526 VC	Anti-Gridlock	\$ 70.00
4461(A)-(D) VC	Misuse Disabled Person Placard/Plate	\$ 275.00
4000(A)(1) VC	Unregistered Vehicle/Expired Registration	\$ 85.00
5204(A) VC	Expired/Improper Tabs Displayed	\$ 85.00
9850 VC	Numbering of Undocumented Vessels	\$ 85.00
8-6.3 CMC	Parked Over 72 hours	\$ 145.00
10-6.13 CMC	Abandonment Prohibited	\$ 350.00
10-6.14 CMC	Failure to Abate	\$ 350.00
	All Other Parking Codes Not Listed (VC and CMC)	\$ 50.00
	All Mechanical Violations	\$ 50.00
	Mechanical Violations w Proof of Correction	\$ 10.00
40203.5 VC	15 Days After Mailing of Notification of Violation	50% of Violation Not to Exceed \$150
40203.5 VC	DMV Hold	\$ 10.00
40220 VC	Low Income Payment Plan Fee	\$ 5.00
40220 VC	Standard Payment Plan Fee	\$ 25.00
Other Fees		
	Returned Check Fee	\$ 35.00
	Credit Card Chargeback	\$ 30.00

Application Fee - \$15.00

Special Events

Philip Sales Highlight
1.) Added "Parks" 2.) Added "Austin Park" 3.) Added Road Closure Fee

Parks

	Daily	Deposit
Non-profit	\$45.00	\$100.00
All Others Under 50 Attendees	\$80.00	\$100.00
All Others Over 50 Attendees	\$130.00	\$100.00
Austin Park Bandshell	\$500.00	\$100.00
Austin Park Dog Park	\$100.00	\$100.00

** These fees are adjustable by the City Manager based on past performance.

Electrical/Trash

Electricity	\$ 25.00
Additional Trash Cans (per can)	\$ 25.00

Road Closure

\$ 200.00

Philip Sales	6/11/2026 4:41:03 PM
Highlight	
4.) "Hourly Rate" replaced "Standard Rate"	

Senior/Community Center

Hourly Rate

Non-Profit Rate

Multi-purpose Room (2964 sq ft)
Cleaning Deposit

\$44.75/Hr
\$100.00

\$23.75/Hr
\$100.00

Auxiliary Room (1078 sq ft)
Cleaning Deposit

\$17.50/Hr
\$100.00

\$10.00/Hr
\$100.00

Kitchen (1078 sq ft)
Cleaning Deposit

\$18.75/Hr
\$100.00

\$11.25/Hr
\$100.00

Sq ft are approximations **Alcohol**
Use Additional Deposit

\$100.00

\$100.00

Philip Sales
Highlight

5.) Removed "Building",
"Classroom",
"Room & Kitchen" fees

Youth Center

Standard Rate

Non-Profit Rate

Room

Cleaning Deposit

\$16.25/Hr
\$100.00

\$12.50/Hr
\$100.00

Kitchen

Cleaning Deposit

\$18.75/Hr
\$100.00

\$12.50/Hr
\$100.00

Lost Key Fee	\$25.00
Lock Out Fee	\$25.00
Returned Check Fee	\$35.00
After Hours Response Fee	\$50.00

Fire Mitigation Fees

This fee is collected by the City on behalf of the Lake County Fire Protection District. The initial fee was adopted in 2024 and is adjusted annually based on CPI. [Based on the Engineering News Record Building Cost Index (20-cities average) June to June, which in 2026 was 4.1%]

	Residential	Nonresidential	High Impact Surcharge
FY 25-26 Base Fee per sq. ft.	\$2.02	\$2.53	\$0.51
Administrative Surcharge	\$0.04	\$0.05	\$0.01

Philip Sales Highlight
Adjusted for annual increase tied to index.