



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Consideration of Waiving the Live Scan Rolling Fee for Volunteers of Youth Services Organizations; Adopt Resolution # 2022-60

MEETING DATE:
October 20, 2022

SUBMITTED BY: Andrew White, Police Chief

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the police department to waive the live scan rolling fee for volunteers of youth services organizations.

BACKGROUND/DISCUSSION:

Assembly Bill 506, signed into law in September 2021, requires regular volunteers of youth services organizations to complete a live scan background check. The purpose of the legislation is to identify and exclude persons with a history of child abuse.

The Police Department performs live scan service for the public for a fee of \$10. This fee covers the cost of rolling the prints and maintaining the equipment. The fee is addition to any fee charged by DOJ for the processing of the fingerprints.

The South Shore Little League approached the Police Department and requested assistance in performing live scan service for their volunteers. The rolling fee would impose a financial burden on their organization.

Youth programs are a cornerstone of a healthy community and deter young persons from being involved in criminal activity. Volunteers fill critical roles in making these programs viable.

Staff is requesting the City Council authorize the waiving of the live scan rolling fee for volunteers of youth services organizations. The department may restrict appointment slots to ensure staff are not overwhelmed and to ensure access for other live scan transactions.

OPTIONS:

1. Authorize the waiving of the live scan rolling fee as specified.
 2. Do not authorize the waiving of the live scan rolling fee as specified.
 3. Provide direction to staff.
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FISCAL IMPACT:

☐ None ☒ Est <\$2,000 annually Budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☒ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☒ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Adopt Resolution 2022-60: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE AMENDING THE MASTER FEE SCHEDULE TO WAIVE THE LIVE SCAN ROLLING FEE FOR VOLUNTEERS OF YOUTH SERVICES ORGANIZATIONS

☒ **Attachments:** 1) Resolution No. 2022-60

RESOLUTION NO. 2022-60

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AMENDING THE MASTER FEE SCHEDULE TO WAIVE THE LIVE SCAN ROLLING FEE FOR VOLUNTEERS OF
YOUTH SERVICES ORGANIZATIONS**

WHEREAS, Assembly Bill 506, signed into law in September 2021, requires regular volunteers of youth services organizations to complete a live scan background check. The purpose of the legislation is to identify and exclude persons with a history of child abuse; and

WHEREAS, youth programs are a cornerstone of a healthy community and deter young persons from being involved in criminal activity and volunteers fill critical roles in making these programs viable.

NOW, THEREFORE BE IT RESOLVED that the City's Master Fee Schedule is hereby revised to reflect a \$0 live scan rolling fee for volunteers of youth services organizations operating in Lake County; and

BE IT FURTHER RESOLVED, that the Chief of Police may restrict the availability of appointments for no fee live scan rolling of volunteers.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 20th day of October 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk

Mayor
