



STAFF REPORT	
SUBJECT: Consideration of Adoption of Resolution No. 2026-19, Calling For and Giving Notice of the General Municipal Election	MEETING DATE: June 4, 2026
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt Resolution No. 2026-19, Calling For and Giving Notice of the General Municipal Election.

BACKGROUND/DISCUSSION:

At the February 19th Council meeting, direction was given to staff to proceed with the preparation of a ballot measure to be placed before the voters of the City of Clearlake on November 3rd, 2026, to transition the city treasurer position from elected to an appointed one. In addition to the measure, two Council seats are up for election, along with the city treasurer position.

The wording for the ballot measure is as follows:

“SHALL THE OFFICE OF CITY TREASURER BE APPOINTIVE?”

Approval of the ballot measure would begin a timeline of necessary actions:

- Arguments for or against the measure would be due by 5:00 p.m. on August 18, 2026.
- The Impartial Analysis by the City Attorney would be due August 25, 2026.
- Rebuttal arguments would be due by 5:00 p.m. on August 25, 2026.

The ballot measure would require a simple majority vote to pass. A ballot measure letter will be assigned by the Registrar of Voters once the County receives the submission, and staff will update the resolution accordingly.

OPTIONS:

1. Move to adopt Resolution No. 2026-19.

2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments: Related costs for the election will be projected in the proposed 2026/27 budget.

STRATEGIC PLAN IMPACT:

- Goal #1: Economic Development
- Goal #2: Public Facilities and Infrastructure
- Goal #3: Celebrate Clearlake
- Goal #4: Clean
- Goal #5: Fiscal Sustainability
- Goal #6: Safe

SUGGESTED MOTIONS:

Move to adopt Resolution No. 2026-19.

Attachments: 1) Resolution No. 2026-19