

APPENDIX A
CITY OF CLEARLAKE
CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix [or Appendices], designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the City of Clearlake (City).

Individuals holding designated positions shall file their statements of economic interests with the City, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). All statements will be retained by the City.

OR

Individuals holding designated positions shall file their statements of economic interests with the City, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). Upon receipt of the statements for the City Council, Planning Commission, City Manager, and Treasurer, the District shall make and retain copies and forward the originals to the Fair Political Practices Commission. All other statements will be retained by the City.

APPENDIX B

CONFLICT OF INTEREST CODE OF THE CITY OF CLEARLAKE

ADOPTED -December 5, 2024

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all Other City Officials who manage public investments as defined by 2 Cal. Code of Regs. § 18701 (b), are NOT subject to the City's Code but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.) [Regs. § 18730 (b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the position listed below is an official who manages public investments¹. This position is listed here for informational purposes only.

Director of Finance

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

DESIGNATED EMPLOYEES

DISCLOSURE CATEGORIES

TITLE OR FUNCTION

ASSIGNED

Assistant City Manager	1, 2
Police Chief	1, 2
Police Captain	2, 3, 6, 7
Police Lieutenant	2, 3, 6, 7
Director of Public Works	1, 2
Deputy Director of Public Works/City Engineer	1, 2
Administrative Services Director/City Clerk	1, 2
Recreation and Events Coordinator I/II	5, 6, 7
Public Works Construction Project Manager	5, 6, 7
Public Works- Superintendent	5, 6, 7
Chief Building Inspector/Plans Examiner	1, 2
Senior Planner	1, 2

¹ Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by §87200.

Associate Planner	1, 2
Assistant Planner	2, 3, 6, 7
Code Enforcement Supervisor	2, 3, 6, 7
Building Inspector	2, 3, 6, 7
Code Enforcement Officer	2, 7

**MEMBERS OF BOARDS,
COMMITTEES AND
COMMISSIONS**

Loan Review Committee	1, 2
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**DESIGNATED EMPLOYEES’
TITLE OR FUNCTION**

Consultant²

² Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a “designated position” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX C

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the Designated Employee must disclose for each disclosure category to which he or she has been assigned.

Category 1: All investments and business positions in business entities, and sources of income, that are located in, do business in, or own real property within the jurisdiction of the City.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction, or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the City.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the Designated Employee's Department.

Category 7: All investments and business positions in, and sources of income from, business entities subject to the regulatory, permit, or licensing authority of the Designated Employee's Department.