



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Second Reading of Ordinance No. 282-2025, An Amendment to Section 3-5.6 of the Clearlake Municipal Code Regarding the Collection of Fire Mitigation Impact Fees

MEETING DATE: September 4, 2025

SUBMITTED BY: Alan D. Flora, City Manager

PURPOSE OF REPORT: ☐ Information only ☒ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL:

City Council to amend the municipal code related to the collection of fire mitigation impact fees.

BACKGROUND/ DISCUSSION:

ON August 7th the Lake County Fire Protection District requested the City stop collecting fire mitigation fees and allow the District to collect the fee.

The attached amendments to Section 3-5 Fire Mitigation Fee of the Clearlake Municipal Code include the necessary changes related to this direction.

OPTIONS:

1. Direction to Staff.

FISCAL IMPACT:

☐ None ☒ \$ Loss of 2% Administrative Fee Revenue Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☒ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments:

STRATEGIC PLAN IMPACT

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake

- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

☒ **Attachments:**

1. Ordinance 282-2025