



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Approve Contract with OpenGov for Software Services

MEETING DATE:

September 4, 2025

SUBMITTED BY: Alan D. Flora, City Manager

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the contract with OpenGov, Inc. for the Budgeting & Planning module for the three years 2026, 2027 and 2028 for \$26,207.97, \$27,518.40, and \$28,894.31, respectively for a total of \$82,620.68.

BACKGROUND/DISCUSSION:

The City has been using the OpenGov platform for many years and has added modules over the years. The current contract for the Budget & Planning module expires 12/14/2025. The Budget & Planning module has provided a transparent and visual way for the City to publish the annual budget and allows the public to interactively and visually review the budget and actuals online. In preparation for the new year budget, a new contract is needed to continue the software services.

The contract renewal is for the three years 2026, 2027 and 2028 for \$26,207.97, \$27,518.40, and \$28,894.31, respectively. The cost of the current fiscal year is included in the budget and the future year costs will continue to be part of the annual adopted budget going forward.

OPTIONS:

1. Move to approve a contract with OpenGov to renew the Budgeting & Planning software services for three years.
2. Provide other direction to Staff.

FISCAL IMPACT:

☐ None ☒ \$ Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☐ No If yes, amount of appropriation increase: \$

Affected fund(s): ☒ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other: All Funds

Comments:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake
- ☒ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve Software Services contract with OpenGov.

- ☒ **Attachments:** 1) Software Services Contract with OpenGov