



STAFF REPORT	
SUBJECT: Acceptance for Filing the 2024 Local Agency Biennial Notice Regarding Amendments to the Conflict of Interest Code	MEETING DATE: August 15, 2024
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to accept for filing the 2024 Local Agency Biennial Notice submitted by the City of Clearlake and authorize the City Manager to sign the Notice.

BACKGROUND/DISCUSSION:

The City of Clearlake must submit a “Local Agency Biennial Notice” to the City Council determining that either amendments to the adopted Conflict of Interest Codes are required or that no amendments are necessary. If the City determines that amendments are necessary, the amended Code must be submitted to the City Council for approval within 90 days from the date of the biennial notice.

Attached is the 2024 Local Agency Biennial Notices from the City of Clearlake indicating that the City has determined that amendments are necessary. Changes will include the additions and deletions of certain staff positions.

OPTIONS:

1. Move to accept for filing the 2024 Local Agency Biennial Notice.
2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to accept the 2024 Local Agency Biennial Notice for filing.

- Attachments:** 1) 2024 Local Agency Biennial Notice