



STAFF REPORT	
SUBJECT: Consideration of Appointment to the Konocti Water District Board	MEETING DATE: August 17, 2023
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to appoint one candidate to the Konocti Water District Board.

BACKGROUND/DISCUSSION:

Similar to the City Council, the Konocti Water District has an elected member Board consisting of five duly-elected individuals who live within the jurisdiction of the District and are registered voters. When a Board Member resigns before the end of their term, the Board must appoint a new member within sixty days or the appointment must be done by the City Council. If neither the Board nor the City Council appoints a new Member, the District must hold a special election, which can be costly and is normally an unbudgeted expense.

The Konocti Water District has a Board vacancy that has exceeded sixty days and now must be appointed by the City Council. The City Council must consider all interested and qualified candidates at the meeting and choose a candidate for appointment. Applicants must have submitted an application for the position by end of business day on Wednesday, August 16th to provide sufficient time to verify address and voter registration status with the Lake County Registrar of Voters. Once appointed, the Board Member would hold office until December 2024, at which time, the Board Member would be asked to file candidacy papers to fill the remainder of the two-year unexpired term of office at the next General District Election on November 3, 2026.

Applicant information will be presented at the City Council meeting. It is recommended that your Council interview applicants, if more than one is qualified, and appoint one for the vacant term.

OPTIONS:

1. Move to appoint a Board Member.
2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to appoint (applicant name) to the Konocti Water District Board for the vacant unexpired term.

- Attachments:** 1) Correspondence from the Konocti Water District
2) Applications (to be inserted)