



STAFF REPORT	
SUBJECT: Adoption of 1st Amendment to the FY 2023-24 Budget (Resolution 2023-27) Adjusting Appropriations and Transfers, Resolution No. 2023-37	MEETING DATE: August 17, 2023
SUBMITTED BY: Kathy Wells, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt the 1st Amendment to the FY 2023-24 budget for revenue and appropriations adjustments and fund transfers.

BACKGROUND/DISCUSSION:

Following the adoption of the FY 2023-24 Bdgct, staff has identified some adjustments that need to be made with respect to appropriations and revenues, as well as fund transfers. The adjustments include those to create a revenue budget for Police Department donations and an expense account budget to spend the funds. Additionally, the Public Works Department has two projects that require appropriations and revenue adjustments – 1) Old Hwy 53-Davis Guardrail and 2) Olympic Traffic Signal - both of which are grant funded. Fund balance transfers into the General Fund, and corresponding appropriations in the General Fund, are included in Exhibit A.

OPTIONS:

1. Move to adopt Resolution No. 2023-37
2. Provide direction to staff.

FISCAL IMPACT:

None See attached. Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$ See attached.

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: See attached.

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Adopt Resolution 2023-37: The 1st amendment to the FY 2023-24 Budget (Resolution No. 2023-27).

- Attachments:** 1) Resolution No. 2023-37
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RESOLUTION NO. 2023-37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
ADOPTING THE 1ST AMENDMENT TO THE FY 2023-24 BUDGET (RESOLUTION NO. 2023-27)**

WHEREAS, the City Council desires to adjust the FY 2023-24 budget, effective July 1, 2023, nunc pro tunc.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Clearlake:

Section 1. The FY 2023-24 Budget, adopted via Resolution 2023-27, is amended as shown in the attached Exhibit A, incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 17th day of August 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk

Mayor

Exhibit A

Appropriation Adjustments							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 8/14/23	Adjustment Requested	FY 23-24 Amended Budget
100	General Fund	Police Department	100-2000-960-824	Miscellaneous Expense	-	5,000	5,000
240	Capital Projects	Public Works	240-4255-850-887	Capital Projects	-	55,000	55,000
240	Capital Projects	Public Works	240-4260-850-887	Capital Projects	-	131,000	131,000
130	Police Measure P	Police Department	130-2020-970-999	Trsnfr Out to Other Funds	55,092	30,000	85,092
135	Police Dept & SLESF	Police Department	135-2025-970-999	Trsnfr Out to Other Funds	182,000	30,000	212,000
100	General Fund	Police Department	100-2000-800-681	Equipment & Software	-	60,000	60,000

Revenue Adjustment							
Fund	Fund Name	Revenue Category	Account	Description	Approved Budget as of 8/14/23	Adjustment Requested	FY 23-24 Amended Budget
100	General Fund	Police Services	100-425-802	PD Donations	-	5,000	5,000
240	Capital Projects	Grants & Contributions	240-410-875	Other Grants	-	186,000	186,000
100	General Fund	Transfers	100-450-900	Transfer in to GF	925,921	60,000	985,921