



# CITY OF CLEARLAKE

City Council

## STAFF REPORT

**SUBJECT:** Authorization of an Agreement for Dry Utility Design for the Burns Valley Development Project

**MEETING DATE:** December 2, 2021

**SUBMITTED BY:** Adeline Brown, Engineer Tech

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve a contract with E4 Design for \$49,220.00.

### BACKGROUND/DISCUSSION:

The City solicited proposals for electrical engineering design for the Burns Valley Development Project. These services include dry utility planning and electrical design for the Public Works building, coffee shop, recreation center as well as street light service. The following proposals were received:

E4 Design - \$49,220.00

Apex Utility Consultants - \$38,900.00

Sunshine Design - \$54,500.00

### OPTIONS:

1. Move to approve the contract with E4 Design in the amount of \$49,220.00
2. Other direction

### FISCAL IMPACT:

☐ None ☒ 49,220.00 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☒ Other:

Comments:

### STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake

- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to approve the contract with E4 Design in the amount of \$49,220.00

☐ **Attachments:**