



STAFF REPORT	
SUBJECT: Approval of Contract with BPR Consulting Group for the 2023-2024 Fiscal year not to exceed \$100,000 for building inspection and plan review services.	MEETING DATE: October 5, 2023
SUBMITTED BY: Mark Roberts – Senior Planner	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve a new contract with BPR Consulting Group for the 2023-2024 Fiscal year not to exceed one-hundred thousand dollars (\$100,000)

BACKGROUND/DISCUSSION:

Since August of 2021, the City has utilized BPR Consulting Group for residential/commercial plan review services and onsite building permit inspections. In anticipation of current and future developments/projects, to include performing expedited plan reviews and onsite inspections, staff is requesting approval of a new BPR Contract not to exceed one-hundred thousand dollars (\$100,000).

OPTIONS:

1. Approve the contract for the Fiscal Year 2023-2024 with BPR Consulting Group and Authorize the City Manager to sign.
2. Provide Staff with alternative direction.

RECOMMEND MOTIONS:

1. Approve the contract for the Fiscal Year 2023-2024 with BPR Consulting Group and Authorize the City Manager to sign.

ATTACHMENTS:

- **Attachment #1: 2023-2024 BPR Consulting Agreement**
- **Attachment #2: BPR Statement of Qualifications (Exhibit A)**

FISCAL IMPACT:

None Up to \$100,000 **Budgeted Item?** **Yes** No

Budget Adjustment Needed? Yes **No** If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

Goal #2: Make Clearlake a Statistically Safer City

Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities

Goal #4: Improve the Image of Clearlake

Goal #5: Ensure Fiscal Sustainability of City

Goal #6: Update Policies and Procedures to Current Government Standards

Goal #7: Support Economic Development